



Minutes of Board Meeting

Held on Friday 15th July 2011

At 10.30am at NTA Offices

Present: Mr John Fitzgerald (Chairperson), Mr Gerry Murphy (CEO), Mr Hugh Creegan (Director of Transport Planning and Investment), Mr Frank King, Ms Valerie O'Reilly, Dr. Berna Grist, Mr James Deegan, Mr Damian Usher, Mr Daithí Alcorn, Ms Linda Saunders.

Apologies: Mr John Tierney (Dublin City Manager), Ms Margaret O'Shaughnessy

Staff in attendance: Mr Philip L'Estrange (Item 3), Ms Tracy Sweetman (Minutes).

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1. Minutes of previous meeting

The minutes of the meeting held on the 17th June 2011 were agreed.

2. CEO Report

There are 7 Public Transport reviews being carried out, the next step is for the Authority to prepare a detailed plan for implementation of the recommendations in each report in consultation with Bus Éireann and Iarnród Éireann. A presentation will be made to the Board in September on these reports and associated actions.

With regard to the transport strategy, the Authority will present the Draft Transport Strategy to members of the Joint Oireachtas Committee on Environment, Transport, Culture and the Gaeltacht on the 26th of July. Mr Frank King noted that the work undertaken on the strategy is labour intensive but is necessary.

The Authority has launched a public consultation on vehicle standards for the taxi, hackney and limousine fleet, it will be the last time that the taxi public consultation documents will be available in hard copy, from here on all documents will only be available electronically.

Information on the increase in taxi fixed charge penalties issued in June will be gathered for the September meeting.

Ms Linda Saunders suggested that the Central Statistics Office could undertake the National Household Travel survey. Mr Creegan will follow this up.

The Department of Public Expenditure and Review has approved contracts of indefinite duration for three of the five staff members currently employed under fixed term contracts, refusal has been received for two.

Mr Jim Deegan raised a number of concerns about the Galway train line, including adequate capacity and arrangements on split trains. The CEO said that he would examine the matters and revert. The CEO drew attention to the fact that Irish Rail has alerted the Minister for Transport that they may seek closure of some of the lightly used rail lines like Limerick to Ballybrophy and Limerick to Nenagh.

Ms Linda Saunders explained the key points in her note on subsidised services and suggested that contracted public transport operators should be expected to take advantage of commercial possibilities afforded by the passenger flows in the combined package of services allocated to them. In this way they could mitigate revised subsidy levels.

The Chairperson thanked Ms Saunders for a well thought out presentation and highlighted the fact that there is an opportunity here as both CIE and the Authority depend on each other and that it is for the parties to work together.

3. Audit Committee & Finance update

Audit Committee

The majority of the key findings and outcomes of the PWC Security Review of the Integrated Ticketing Scheme have been addressed.

2 of the 3 draft PSO audit reports have been issued with an overall satisfactory rating, the Draft PSO 2010 audit report for Dublin Bus is pending.

The majority of the Traffic Management Grants audits are now complete; overall the audit reports were satisfactory.

Finance Update

The Management Accounts to 31 May 2011 were presented to the Board, overall there was a deficit of €1,098k for the 5 month period to 31 May 2011 compared to a budgeted deficit of €1,104k, giving an overall positive variance to budget for €6k for the same period.

In relation to legal advice Mr L'Estrange explained the various cost items

The Chairman concluded that overall there are no major issues.

4. Capital Projects reports

Mr Creegan gave a detailed update on the comprehensive spending review detailing the 8 special reports for capital programme, for information.

5. Update on programmes for Integrated Ticketing and Real Time Passenger Information

The integrated ticketing project team continue to make progress as testing activity is ramped up. The key stage that must be completed is to put all the systems under load and test resilience as well as continuing to seek out defects. It is clear that the target date of late August will not be achieved

however a date in the Autumn will be set following the ITS Project Board meeting on 14 July. The Authority has invited the Minister of State to a demonstration of the scheme next week.

Dublin City Council is on target to deliver 310 Real Time Passenger Information (RTPI) signs by the end of August subject to the ESB connections, all the signs should be lit by the end of the year.

The car sharing website will be launched on the 19th July 2011 by Minister Kelly; he will be joined by the Presidents of the FAI, GAA and IRFU to launch the initiative.

6. Any other business

Pursuant to Section 19(9) of the Dublin Transport Authority Act, 2008, the Board resolved that Mr Hugh Creegan, Director of Transport Planning and Investment shall perform the functions of the Chief Executive in the CEO's absence.

The Board adopted an updated version of Corporate Governance Document No. 2 titled "Corporate Structure" which contains an appendix to that document setting out the matters reserved for the Board.

The Board also adopted an updated version of Corporate Governance Document No. 12 titled "Procurement".

Next Meeting: Friday 16th September 2011 @ 10.30am at NTA Offices.

Signed: _____
John Fitzgerald, Chairperson

Dated: _____