

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

9 January 2013

Dear [REDACTED]

I refer to the request which you made under the Freedom of Information Acts 1997 and 2003 for records held by this body.

The NTA received the request on 11 December 2012

The request related to;

- a) Expense claims submitted by NTA Board Members
- b) The number of official business occasions attended by board members
- c) The distance between the Board Members' home addresses and the NTA headquarters

I made a final decision to **grant** your request on 9 January 2013. If you have any queries regarding this correspondence you can contact me by telephone at 01-8798327

You have sought access to the records by means of photocopies through the post and I consider this an appropriate form of access in this case. Accordingly, copies of the records are now enclosed.

Right of Appeal

You may appeal this decision. In the event that you need to make such an appeal, you can do so by writing to the Freedom of Information Unit at this address. Your correspondence should include a fee of €75 for processing the appeal. Payment should be made by way of bank draft, money order, postal order or personal cheque made payable to The National Transport Authority. You should make your appeal within 4 weeks from the date of this notification, however, the making of a late appeal may be permitted in appropriate circumstances. A week is defined in the Act to mean 5 consecutive weekdays, excluding Saturdays and public holidays (Sundays are also excluded, as they are not weekdays). The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body.

Yours

J Brophy