



**Minutes of Board Meeting**

**Held on Friday 14<sup>th</sup> December 2012**

**At 10.30am in NTA Offices on Harcourt Lane**

**Present:** Mr John Fitzgerald (Chairperson), Mr Gerry Murphy (CEO), Mr Hugh Creegan (Director of Transport Investment and Taxi Regulation), Ms Linda Saunders, Mr Damian Usher, Mr James Deegan, Dr Berna Grist, Ms Valerie O'Reilly, Ms Margaret O'Shaughnessy, Mr Daithí Alcorn.

**Apologies:** Mr John Tierney (Dublin City Manager), Mr Frank King.

**Staff in attendance:** Mr Philip L'Estrange (Item 3), Ms Anne Graham, Mr Peter Cranny and Mr John O'Flynn (Item 5) and Mr Karl Seeber (Minutes).

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**1. Minutes of previous meeting**

The draft minutes of the meeting held on 16<sup>th</sup> November 2012 were agreed.

On matters arising from the minutes, the Chief Executive indicated that he will be meeting the Chief Executive of Irish Rail to clarify the use of the Waterford – Rosslare line for “special” train services. He also outlined developments since the submission to Minister of State Kelly of the Authority's recommendations in relation to the future organisation of rural transport services.


**2. CEO Report**

[Redacted]

[Redacted]

[Redacted]

[Redacted]



The Chief Executive gave a presentation of the Authority's main activities and achievements during the last year. The Chairperson asked the Chief Executive to convey the Board's thanks to the staff of the Authority for the substantial work undertaken during 2012.

The Board welcomed news that the Authority expects to secure a tenant for its premises on Fitzwilliam Square when staff members based there are relocated to Harcourt Lane in January.

The Board discussed the implications of contactless banking for the Leap Card scheme. It noted that the Authority is monitoring developments.

### **3. Finance Update & Audit Committee Report**

Mr L'Estrange outlined the main features of the Authority's Management Accounts to end October 2012.

Mr Usher outlined the main points arising from the Audit Committee meeting which preceded the Board meeting. He outlined the main points of a Statement of Internal Financial Control prepared by the Authority's Internal Auditors. The Board then approved the Statement.

### **4. Proposed Taxi Regulations and Fares**

Based on the advice of the Taxi Advisory Committee and the outcome of the consultation process conducted by the Authority, the Board decided that no changes be made to the current National Maximum Fares Order at this time.

The Board noted that in accordance with section 34 of the Taxi Regulation Act 2003 the Authority was proposing to make the following regulations in connection with small public service vehicles and their drivers and licence holders:-

- i. Taxi Regulation Act 2003 (Taxi Branding) Regulations 2012;
- ii. Taxi Regulation Act 2003 (Revised Vehicle Standards) Regulations 2012;
- iii. Taxi Regulation Act 2003 (Fixed Charge Offences) Regulations 2012;
- iv. Taxi Regulation Act 2003 (Amendment and Vehicle Licensing) Regulations 2012.

The Board also noted that the Authority has consulted with the Garda Commissioner and the Advisory Committee to the extent required by section 34(5) and (6) of the Taxi Regulation Act.

Having noted the foregoing and the outcome of such consultations, the Board resolved that the proposed Regulations be made in the form of the proposed Regulations presented to it.

### **5. Journey Planner & Marketing**

Mr O'Flynn gave a presentation concerning the marketing of the National Journey Planner while Mr Cranny outlined planned improvements to the Journey Planner to be implemented in 2013. The Board welcomed the progress to date and planned improvements. The scope for securing greater coverage for the Journey Planner through regional media and targeted PR was highlighted.

**6. Any other business**

No matters were raised.

**Next Meeting: Friday 18 January 2013 @ 10.30am at NTA Headquarters.**

Signed: \_\_\_\_\_  
**John Fitzgerald, Chairperson**

Dated: \_\_\_\_\_