



Minutes of Board Meeting

Held on Friday 19th November 2010

At 10.30am at NTA Offices

Present:

Mr. John Fitzgerald (Chairperson), Mr. Gerry Murphy (CEO), Mr. John Tierney, Mr. Frank King, Ms. Valerie O'Reilly, Dr. Berna Grist, Ms. Linda Saunders,

Also in attendance

Ms. Anne Graham (Secretary to Committee), Mr. Philip L'Estrange (Director of Finance)

Apologies:

Mr. James Deegan, Mr. Damian Usher, Ms. Margaret O'Shaughnessy

1. Minutes of previous meeting

The minutes were agreed with three minor amendments as follows:

- a) Philip L'Estrange, Director of Finance included in the list of those present at the meeting
- b) Under "Presentation on Corporate Governance" the second sentence was completed with "board performance"
- c) Under "Finance Update" the Accounts that Philip gave an update on were the August accounts not the September accounts.

2. CEO Report

The CEO reported under Capital Investment we are awaiting the four year plan. All projects are frozen until this is completed and agreed. The RTPI launch has been moved from 17th November due to a diary clash of the Mayor. It is proposed to take place in the near future. The Transport Strategy is well advanced and is being written up at present. The Authority met the four Dublin managers on the Strategy and meeting went well.

There is a delay in the Integrated Ticketing project. The launch has moved from April 2011 to Summer 2011. Under Planning matters, the Minister has used one of our submissions to give a direction to Wicklow County Council in relation to their development plan.

Under Traffic Management & Mobility, the Authority organised a meeting in Waterford with main employers in the city to encourage Smarter Travel. It is proposed to hold a similar meeting in Galway in December in conjunction with the local authorities.

Under Corporate Matters, the Authority attended the Joint Oireachtas Committee for Transport and had a comprehensive meeting with the members. The Authority also met the West Regional Authority and had a very worthwhile discussion with the members on their transport issues.

3. Finance Update

Mr. Philip L'Estrange gave an update on the October Management Accounts. The 2011 budget is being compiled and will be presented to the Board in January. He gave an update on the integration of the Commission for Taxi Regulation (CTR) into the Authority. He outlined those tasks that have been completed to date and those that are required to be done by the proposed integration date of 1st December. The plan for the financial integration for the Integrated Ticketing Scheme was also outlined to the Board.

An IT Strategy working group is now working to bring the IT systems of the Authority, the CTR and the Integrated Ticketing projects together. The Treasury policy is under review and the Risk Register is being compiled.

4. Bus Licensing Guidelines

Mr Michael Warnock-Smith and Mr Simon Conry joined the meeting. The CEO gave a presentation on the consultation on the draft bus licensing guidelines, the changes that have been made following the consultation and recommended that the amended draft guidelines be adopted by the Board. A discussion took place on the amended draft guidelines. The Board agreed to adopt the guidelines with a number of textual amendments. The Chairman thanked all those that had been involved in the preparation of the guidelines.

Mr Conry left the meeting.

5. Public Transport Contracts Performance Reports

Mr. Michael Warnock-Smith presented on the Second Quarter Contracts Performance reports. He reported that the PSO companies had met and, in some cases, surpassed the targets in the contract. A discussion took place on whether the targets were appropriate and also on the quality of the information on the operator's websites. Mr. Warnock-Smith was thanked by the Chairman and he left the meeting.

6. Any Other Business

The CEO agreed to write to Irish Rail to ensure that notification was given to the Authority in advance of any local or staff meetings involving discussions of proposed network changes.

Next Meeting Friday 17th December 2010 @ 10.30am at the NTA's offices

Signed: _____

Dated: _____

John Fitzgerald, Chairperson