



Minutes of Board Meeting

Held on Friday 17th December 2010

At 10.30am at NTA Offices

Present:

Mr. John Fitzgerald (Chairperson), Mr. Gerry Murphy (CEO), Mr. Hugh Creegan, Mr. Frank King, Ms. Valerie O'Reilly, Dr. Berna Grist, Ms. Linda Saunders, Mr. James Deegan, Mr. Damian Usher, Ms. Margaret O'Shaughnessy,

Also in attendance

Ms. Anne Graham (Secretary to Committee), Mr. Philip L'Estrange (Director of Finance)

Apologies:

Mr. John Tierney

1. Minutes of previous meeting

The minutes were agreed.

Matters arising: Under item 6 of the minutes, clarification was sought in relation to any Irish Rail proposal for rail line reductions. The CEO clarified that Irish Rail management have confirmed that there are no plans at this time to seek the Authority's approval.

2. CEO Report

The CEO reported, under Public Transport Contracts, that all three companies met their Q3 targets and so they will be paid their performance bonus. The Q4 payments will be made in advance on account and that performance will be evaluated in 2011. The subvention has been reduced by 4.5% for 2011. The Authority will be setting more ambitious targets for all three companies for 2011. The discussions have commenced with the operators on how to address the subvention reduction through further efficiencies and possible fare increases.

The Bus Licensing function has transferred to the Authority with a backlog of applications to be resolved. New procedure manuals have been produced and staff have been trained on these procedures.

The Integrated Ticketing project is due to be launched in late summer 2011. Under Planning matters, the Authority is to appeal the recent granting of permission by Dun Laoghaire Rathdown County Council for additional car parking in UCD.

On Capital Expenditure, the Authority will spend its full allocation of capital monies. The Authority is working with Dublin City Council on a mechanism for public funding of an expansion to the Dublin Bikes project.

Under Corporate Matters, the Authority will move to the new premises on the following weekend. The Department of Transport has notified the Authority of a requirement for a further staff reduction by 2014. The details of this reduction for each agency has not yet been notified.

3. Finance Update

Mr. Philip L'Estrange gave an update on the November Management Accounts. The 2011 budget is being compiled and will be presented to the Board in January . He gave an update on the integration of the Commission for Taxi Regulation (CTR) into the Authority. He outlined those tasks that have been completed to date and those that are required to be done by the proposed integration date of 1st January 2011. The plan for the financial integration for the Integrated Ticketing Scheme was also outlined to the Board.

An IT Strategy working group is now working to bring the IT systems of the Authority, the CTR and the Integrated Ticketing projects together. The Treasury policy is under review and the Risk Register is being compiled.

Mr. Usher gave an update of issues that arose at the Audit Committee. The Audit Committee recommended that the Board approve the request to open the necessary bank accounts for the operation of the Integrated Ticketing System and to extend the necessary mandates for the appropriate staff in the Authority and the ITS Project Team including the staff from the back office contractor (Hewlett Packard) for certain limited functions. The Board agreed with the Audit Committee's recommendation in this regard.

The Board also agreed, following a report by the CEO, to award the Contract for the Public Transport Advisory Services to Booz & Company.

4. Capital Investment Programme

Mr. Hugh Creegan gave a brief presentation on the Capital Investment Programme and the impact of the national 4-year plan. A discussion took place on some of the proposed projects.

5. Strategy

The CEO gave an update on the preparation of the draft Transport Strategy. A full draft document will be with the Board before the next meeting. Public consultation will commence in February with a final draft with the Minister or the Dublin Mayor by April.

6. Any Other Business

The quality of service and fares on the Dublin-Cork first rail service was raised and the CEO agreed to raise it with Irish Rail. The issue of the poor condition of footpaths as access to public transport services during the severe weather in December was raised. The Board commended the efforts of the public transport operators in keeping services operating during that period.

A schedule of meetings for 2011 was agreed except for the March meeting which will be discussed again.

Next Meeting Friday 28th January 2011 @ 10.30am at the NTA's offices, Dún Scéine, Iveagh Court, Harcourt Lane, Dublin 2.

Signed: _____

Dated: _____

John Fitzgerald, Chairperson