



## **Minutes of Board Meeting**

**Held on Friday 11 July 2014**

**At 10.30am in NTA Offices on Harcourt Lane**

**Present:** Mr John Fitzgerald (Chairperson), Mr Gerry Murphy (CEO), Mr Hugh Creegan (Director of Transport Investment and Taxi Regulation), Mr Owen Keegan (CEO Dublin City Council), Dr Berna Grist, Ms Margaret O'Shaughnessy, Ms Linda Saunders, Mr Daithí Alcorn, Mr Frank King, Ms Valerie O'Reilly, Mr James Deegan.

**Apologies:** Mr Damian Usher.

**Staff in attendance:** Philip L'Estrange (Item 3), Anne Graham (items 3, 5 and 8), Michael Aherne (item 7), Anneliese Jones (Item 8)

\* \* \* \* \*

### **1. Minutes of previous meeting**

The draft minutes of the meeting held on 20<sup>th</sup> June 2014 were agreed. Mr. Deegan thanked the Board for the expression of condolences on his mother's death. The Chairperson informed the Board that the Chief Executive would not be seeking any extension to his contract when his five year term ends in mid-December.

### **2. CEO report**

The Chief Executive provided the Board with updates since the last meeting on the planned bus protests in relation to the Authority's plan to tender 10% of services, the imminent Child fares promotion, the expansion of Leap and the enhancement of the National Journey Planner.

During the discussion that followed the Chief Executive responded to questions on Child fare ages and the linking of public transport to Tourism promotion.

### **3. Financial report & Audit Committee update**

Mr L'Estrange outlined the Authority's Management Accounts for June 2014 which are in line with projections.

Ms. Saunders appraised the Board of recent Audit work reported to the Audit Committee and of a Comptroller and Auditor General review of Audit Committees including the Authority's. This and other material from the C&AG will be circulated with the next Board pack.

### **4. Bus Designation (decision item)**

Ms. Graham re-capped the stakeholder consultation that had taken place regarding the designation of Dublin Bus stops as shared facilities.

The Board resolved in accordance with section 62 of the Dublin Transport Authority Act 2008 to designate all bus stops and stands in the Greater Dublin Area, currently owned or operated by Dublin Bus, or its parent company CIE, as shared facilities for the use of bus operators other than Dublin Bus, except for those bus stops on Dublin Airport Authority lands.

#### **5. Luas Operations contract (decision item)**

The Chief Executive set out the evaluation that had been undertaken of the tenderers received for the operation of Luas for the five years up till 2019; the evaluation report had been circulated in advance to the Board. The prices and price scores, the technical scores and the overall evaluation scores of the 3 tenderers were summarised.

The Board agreed that the Authority, as joint client with the RPA, should award the contract to Transdev Light Rail Limited for the provision of Luas Operating Services.

Mr. Deegan raised some points on the timetables operated for Luas and the Chief Executive noted that these issues would be examined.

#### **6. Update on Luas Cross City**

Mr. Creegan updated the Board on matters related to land acquisition.

#### **7. Cycle design improvements**

Mr. Aherne made a presentation on cycling and the delivery of a better cycling offer. He covered new link arrangements, including segregation, width requirements, and new junction roundabouts.

A discussion followed and Mr. Keegan noted that cyclists need to conform to the rules of the road and to respect vulnerable pedestrians. The Chief Executive said that he would explore developing an information campaign promoting good cycling behaviour.

#### **8. Registration system and other bus licensing features**

The Chief Executive introduced the item by setting out the improvements that had been made in the administration of bus licensing and the efficiencies achieved in staff resourcing.

Ms. Jones made a presentation on the new IT system for managing bus licensing. The next development stages were outlined including a payments portal, self-registration and the incorporation of contracted operators. She also explained the various tools used by the team for evaluating licence applications in accordance with the objectives of the Public Transport Regulation Act 2009. She noted the increase in enforcement to improve compliance throughout the country.

#### **9. Any other business**

Figures on the Leap Visitor card were sought – these will be sent on following the meeting. Some points were raised regarding the current works at Waterford rail station and these are to be examined.

**Next Meeting: Friday 5 September 2014 @ 10.30am at a location to be confirmed (subsequently confirmed as Limerick city).**

Signed: \_\_\_\_\_  
**John Fitzgerald, Chairperson**

Dated: \_\_\_\_\_