



Minutes of Board Meeting

Held on Friday 27 February 2015

At 10.30am in the NTA Offices

Present: Mr John Fitzgerald (Chairperson), Ms Anne Graham (Chief Executive), Mr Hugh Creegan (Deputy Chief Executive), Mr Owen Keegan (CEO, Dublin City Council), Dr Berna Grist, Ms Linda Saunders, Ms Valerie O'Reilly.

Apologies: None.

Staff in attendance: Mr Philip L'Estrange, Mr Declan Sheehan, Mr Tim Gaston (Items 4 & 5), Mr Karl Seeber (Minutes).

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1. Minutes of previous meeting

The draft minutes of the meeting held on 23 January 2015 were agreed without amendment.

2. CEO Report

The Chief Executive updated the Board on developments since the last meeting and responded to issues raised by members. The matters discussed included

- Bus tendering process including the ongoing discussions at Labour Relations Commission;
- Status of the restructuring of the Rural Transport Programme;
- Bus licensing enforcement;
- The impact on bus users of changes to Bus Éireann commercial *Expressway* services;
- Passenger numbers on subsidised bus and rail services;
- Capital investment programmes in Greater Dublin Area and regional cities;
- Review of the Green Schools Programme;
- Phoenix Park Tunnel rail project;
- New Leap card app;
- Winners of the Transport for Ireland People's Award Scheme;
- Legislative and organisational issues;
- Bus shelter costs;
- Proposed Galway Outer Bypass;
- Fares information on the National Journey Planner;
- SPSV Driver Entry Test results.

3. Finance Report

Mr L'Estrange outlined the main features of the Draft Financial Statements 2014. He noted that the Office of the Comptroller and Auditor General is due to commence its audit of the 2014 accounts shortly. Following a brief discussion the Board approved the draft Financial Statements as presented subject to two minor textual amendments.

Mr. L'Estrange outlined the background to, and outcome of the NTA's public tender competition for Enterprise Solution Services. The Board agreed to the award of the contract to UL Transaction Security and Open Ticketing Institute.

4. IT Security

Mr Declan Sheehan outlined the NTA's approach and policy in the area of IT security. He outlined the general security threat facing organisations and explained the NTA's systems and the security framework which has been implemented to protect them. He outlined the positive outcome of a recent audit of the NTA's Internal ICT & Security arrangements. Finally he outlined the planned work programme over the next 2/3 years to ensure that the NTA's IT systems are adequately protected. The Board thanked Mr Sheehan for his comprehensive report.

5. Leap Update

Mr Gaston provided an update of the Leap card project, which is being rolled out nationally. He noted that over 0.9 million cards have been issued to date and that Leap card accounts for more than 60% of all revenue & journeys in the Greater Dublin Area. The roll-out of Leap card to the rest of the State has already started and should be completed by the end of 2015. He noted that people the new Public Services Card includes a Leap "chip" for people entitled to free travel. A new app has been developed to assist people in identifying the nearest top-up location. Finally he outlined international developments concerning payment for public transport and the implications for Leap card. Mr Gaston and Mr Sheehan responded to questions concerning Leap card security and developments.

6. Control Centre Strategy Proposal

Mr Creegan noted that there are a number of organisations which have transport control centres to monitor road and rail operations and coordinate incident management in the Greater Dublin Area (GDA). In addition there is a possibility that additional control centres may be added as new transport systems are developed or new operators are created in the future.

He explained that the NTA had carried out a short study to identify the optimal approach in the GDA. This involved an examined of the models used elsewhere including London. The NTA view is that a single Regional Control Centre is required for the GDA. However, he explained that substantial discussion will be needed with all of the affected parties. This process has commenced but has to be continued.

7. Any other business

The Chairperson noted that this was the last meeting before Ms O'Reilly's term of appointment was due to finish. On behalf of the Board he thanked her for her important contribution to the Board and wished her well for the future.

Next Meeting: Friday 27 March 2015 @ 10.30am in the NTA Offices.

Signed: _____
John Fitzgerald, Chairperson

Dated: _____