



Minutes of Board Meeting

Held on Friday 18 December 2015

At 10.30am in the Hilton Hotel, Charlemont Place, Dublin 2

Present: Mr John Fitzgerald (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Owen Keegan (CEO, Dublin City Council), Dr Berna Grist, Ms Linda Saunders, Ms Fiona Ross, Ms Sineád Walsh, Mr Frank O'Connor, Mr Pat Mangan, Ms Ann Fitzgerald, Mr Frank Gleeson.

Apologies: None.

Staff in attendance: Mr Philip L'Estrange (Director of Finance and Corporate Affairs); Mr Tim Gaston (Director of Public Transport Services); Mr Karl Seeber (Minutes).

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1. Minutes of previous meeting

The draft minutes of the Board meeting held on 20 November 2015 were agreed subject to the addition of the following sentence at the end of the first paragraph of item 5 (Draft Transport Strategy for the Greater Dublin Area 2016-2035): *"However, Mr Mangan explained that he was not involved in the preparation of that submission."*

2. CEO Report

The Chief Executive updated the Board on developments since the last meeting and responded to issues raised by members. The issues covered included

- progress on tendering of bus services;
- performance of subsidised bus and rail operators against targets set down in contracts;
- the tendering of bus services provided under the Rural Transport Programme;
- impacts of proposals for changes to timetables of certain rail services, including DART and the *Enterprise* rail service between Dublin and Belfast;
- developments concerning hop-on/hop-off bus tours;
- public transport arrangements at 1916 commemoration events;
- capital funding for public transport infrastructure in 2016;
- proposed coach parking facility;
- purchase of new buses for use on operation of subsidised bus services;
- Leap Card developments;
- proposed national rail review;
- the accuracy of real-time passenger information in respect of Bus Éireann services;
- Luas Cross City developments including the impact of 1916 commemoration events;
- taxi developments including new taxi rank spaces and grant scheme for wheelchair accessible vehicles;
- Transport for Ireland brand refresh;
- recent staff appointments;
- proposed legislation.

3. Finance Report

Mr L'Estrange outlined the NTA's Management Accounts for November. He noted that overall the NTA was performing well to budget up to the end of November.

Mr L'Estrange presented the draft NTA Budget for 2016 and responded to questions on the contents. Following a short discussion the Board approved the draft Budget as presented to it.

It was agreed to hold over a presentation on risk management until the next Board meeting.

Ms Saunders, who chairs the NTA Audit Committee, circulated that Committee's annual report for 2015 and highlighted some of the key issues and outcomes. The Board expressed its appreciation to Ms Saunders and the members of the Audit Committee for their work during 2015. It was agreed that a fuller discussion of the Audit Committee's annual report should be held over until early in 2016.

It was agreed that the Board should review the existing arrangements for the approval of tenders by the Board and the frequency with which the Audit Committee reports to the Board.

The Board approved the appointment of Ms Fiona Ross to the Audit Committee.

4. Draft Transport Strategy for the Greater Dublin Area 2016 - 2035

Mr Creegan outlined the detailed work undertaken since the last Board meeting and a number of additional proposed amendments to the Draft Transport Strategy.

Following discussion the Board approved the revised Draft Transport Strategy for the Greater Dublin Area 2016 – 2035 as submitted to the Board in advance of the meeting subject to the following changes:-

- a. 15 additional amendments outlined by Mr Creegan, and
- b. an amendment to section 9.3.6 (Cost and Funding) put forward by a Board member.

In accordance with section 12 of the Dublin Transport Authority Act 2008 the Draft Transport Strategy as approved by the Board will be forwarded to the Minister for Transport, Tourism and Sport for his approval. Having regard to the Christmas/New Year holidays, it was agreed that the document should be forwarded to the Minister on 4 January next. It was noted that section 12 also requires that copies of the document must be sent to the Joint Oireachtas Committee on Transport and Communications and the Eastern and Midland Regional Assembly at the same time.

5. Transport for Ireland Branding

The Chief Executive explained the background to the development of the Transport for Ireland brand and the need for a refresh of that brand and the associated logo at this stage. She outlined some examples of the new branding and a TV ad campaign featuring the new branding which will commence next month.

6. Any other business

None.

Next Meeting: Friday 15 January 2016 @ 10.30am in the NTA Offices.

Signed: _____
John Fitzgerald, Chairperson

Dated: _____