



Minutes of Board Meeting

Held on Friday 15 July 2016

At 10.30am in NTA Offices

Present: Mr John Fitzgerald (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Ms Fiona Ross, Mr Frank O'Connor, Mr Pat Mangan, Ms Linda Saunders, Ms Sineád Walsh, Dr Berna Grist, Mr Frank Gleeson, Ms Ann Fitzgerald.

Apologies: Mr Owen Keegan (CEO, Dublin City Council).

Staff in attendance: Mr Tim Gaston, Director of Public Transport Services; Mr Stephen Gallagher, Head of Finance (Item 3); Mr Karl Seeber (Minutes).

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1. Minutes of previous meeting

The draft minutes of the Board meeting held on 17 June were agreed without amendment.

2. CEO Report

The Chief Executive updated the Board on developments since the last meeting and responded to issues raised by members. The matters covered included

- Proposed new pedestrian/cycles bridges in Dublin Docklands;
- Progress of Luas Cross City works;
- Taxi regulation developments;
- Preparations for NTA to assume responsibility for regulation of vehicle clamping;
- Update on bus tendering processes;
- Update on performance of subsidised bus and rail services;
- Leap Card promotions;
- Customer engagement initiatives;
- Proposed byelaws for subsidised bus and rail services (other than services operated by CIÉ companies and Transport Infrastructure Ireland);
- Corporate issues;
- Progress on implementation of National Planning Framework;
- Planned Luas Green Line enhancement works;
- Accessibility and appropriate signage on wheelchair accessible buses;
- Analysis of complaints from users of public bus and rail services;
- Transport modelling.

3. Finance Report

Mr Gallagher outlined the main features of the Management Accounts for June 2016 and noted overall good performance to budget year to date. Mr Gallagher then left the meeting.

At this point Mr Tim Gaston withdrew from the meeting due to a conflict of interest in respect of a procurement matter to be considered by the Board.

The Chief Executive and Mr Creegan then outlined the outcome and recommendations of the evaluation processes in respect of two recent public tender competitions undertaken by the Authority as well as outlining a proposal for the addition of a new signatory to the Authority's bank accounts. Following discussion the Board approved:-

- a. the award of a contract for the provision of legal advisory services to McCann Fitzgerald Solicitors;
- b. the award of a contract for the provision of information and communication technologies support and system development services to OpenSky Data Systems;
- c. the addition of the Authority's Head of Finance as an authorised signatory to each of the Authority's bank accounts.

4. Draft Rail Review 2016

Mr Tim Gaston rejoined the meeting at this point.

The Chief Executive explained that the Authority and Iarnród Éireann had undertaken a detailed process to review and evaluate possible options to meet the financial requirements of the rail network in order to assist in the development of Government policy in this regard. Accordingly, the draft document was being presented to the Board for information and discussion purposes and the Board was not being asked to endorse or approve the document.

During the discussion that followed, the Chief Executive provided clarification on a number of issues and undertook to consider points raised by Board members. She noted that the document will now be finalised with a view to its transmission to the Department of Transport, Tourism and Sport at an early date. It was agreed that the final document should be circulated to the Board at that point.

5. Preliminary Draft Integrated Implementation Plan

Mr Creegan explained that the Authority is required to prepare an Integrated Implementation Plan setting out the actions to be taken over the next 6 years in pursuance of the NTA's Transport Strategy for the Greater Dublin Area and other functions of the Authority. The Board noted that while a draft Implementation Plan has been prepared, the draft Plan cannot be finalised pending confirmation of the level of Exchequer funding to be provided over the period of the Plan. Mr Creegan undertook to examine comments and suggestions of Board members with regard to the format and content of the draft Plan.

6. Fares Policy

The Chief Executive explained that the Authority had prepared a policy document on public transport fares with a view to guiding the Authority in its consideration of future proposals for changes to fares. She outlined the key general principles set out in the document. The Board welcomed the document and endorsed the principles set out in sections 3 to 5.

7. Any other business

None.

Next Meeting: Friday 16 September 2016 @ 10.30am in the NTA Offices.

Signed: _____
John Fitzgerald, Chairperson

Dated: _____