



Minutes of Board Meeting

Held on Friday 20 May 2016

At 10.30am in the NTA Offices, Dublin 2

Present: Mr John Fitzgerald (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Owen Keegan (CEO, Dublin City Council), Ms Fiona Ross, Mr Frank O'Connor, Mr Pat Mangan, Ms Linda Saunders, Ms Sineád Walsh, Dr Berna Grist, Ms Ann Fitzgerald, Mr Frank Gleeson.

Apologies: None

Staff in attendance: Mr Philip L'Estrange (Director of Finance and Corporate Affairs); Mr Tim Gaston (Director of Public Transport Services); Mr Declan Sheehan (Item 4); Mr Karl Seeber (Minutes).

* * * * *

1. Minutes of previous meeting

The draft minutes of the Board meeting held on 15 April were agreed subject to the substitution of "Project Team" for "NTA" in the first sentence of the third paragraph of Item 8 (S2S Rock Road Proposals).

2. CEO Report

The Chief Executive updated the Board on developments since the last meeting and responded to issues raised by members. The matters covered included

- Transport Strategy for the Greater Dublin Area;
- Wicklow Development Plan;
- Galway Transport Strategy;
- Dublin City Centre transport plans;
- DART Underground;
- Alternative fuels for public transport vehicles;
- Real-time passenger information for Bus Éireann services;
- Temporary closure of part of Luas Red Line to facilitate Luas Cross City works;
- Taxi developments;
- Trend in passenger numbers & revenues on contracted public transport services;
- Additional rural transport services;
- Leap Card developments;
- Public transport promotions;
- Corporate and legal matters.

The Board noted the latest developments in the industrial action by Luas drivers and reviewed the implications for the operation of the Luas system.

3. Finance Report

The Board noted the Management Accounts for April 2016, which show good performance to budget for the year to date.

The Board approved a proposal for the NTA to enter into a lease agreement with Cork County Council for office space in Fermoy Town Hall.

The Board also approved a proposal for the NTA to award a contract to KPMG for the provision of economic advisory services related to public transport provision.

Following discussion, the Board decided to give more consideration at its next meeting to a proposed contract extension.

Ms Linda Saunders briefed the Board on the issues discussed at the Audit Committee meeting, which preceded the Board meeting. She undertook to arrange for the circulation of the minutes of the Audit Committee's March meeting to Board members. Ms Saunders indicated that proposals for changes to the Audit Committee Charter will be presented at the Board's next meeting. In addition the NTA Risk Register is being updated and will also be presented to the Board in due course.

4. Cyber-security Report

Mr Declan Sheehan, NTA Chief Information Officer, presented a report concerning emerging cyber-security issues and the steps being taken to protect the NTA's systems. The Board noted the importance of this topic for the organisation and agreed to keep it under review.

5. PSO Operator 2015 Performance

Mr Gaston outlined the performance of Dublin Bus, Bus Éireann and Iarnród Éireann during 2015 against the targets laid down in the NTA's contracts with the operators and the measures being taken to improve the NTA's measure of performance targets. This was followed by a discussion of the results.

6. TFI Branding

The CEO explained that Catalysto is assisting the NTA in developing public transport branding requirements. Mr Garrett Stokes, Creative Director at Catalysto then presented the outcome of the review of the current status of public transport branding in Ireland and possible pathways to effective customer-centric branding solutions for the future.

During the discussion that followed, the CEO explained that consultations in the matter are taking place with contracted public transport operators and will continue over the summer. At this stage the timeframe for implementation of this project has not been defined. However, an incremental approach to its implementation is envisaged. It was noted that branding was only one ingredient in the provision of public transport. The primary importance of achieving consistent high-quality in the delivery of services to the travelling public was noted.

7. Any other business

The Chairperson noted that the June meeting will be held in Cork.

Next Meeting: Friday 17 June 2016 @ 11am in Cork.

Signed: _____
John Fitzgerald, Chairperson

Dated: _____