



Minutes of Board Meeting

Held on Friday 20 January 2017

At 10.30am in NTA Offices

Present: Mr John Fitzgerald (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Ms Fiona Ross, Mr Pat Mangan, Ms Linda Saunders, Ms Ann Fitzgerald, Dr Berna Grist, Ms Sineád Walsh, Mr Owen Keegan (CEO, Dublin City Council).

Apologies: Mr Frank O'Connor, Mr Frank Gleeson.

Staff in attendance: Mr Tim Gaston, Director, Public Transport Services; Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Stephen Gallagher, Head of Finance (Agenda Item 3b), Mr Declan Sheehan, Chief Information Officer (Agenda Item 4); Mr Karl Seeber (Minutes).

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1. Minutes of previous meeting

The draft minutes of the Board meeting held on 16 December 2016 were agreed without amendment.

2. CEO Report

The Chief Executive updated the Board on developments since the last meeting and responded to issues raised by members. The matters covered included:-

- Developments in respect of the preparation of an Integrated Implementation Plan for the Greater Dublin Area;
- Representation by NTA on steering committee for National Planning Framework;
- Luas Cross City developments;
- An issue relating to the regional bikes schemes;
- Update on developments since the conclusion of the public consultation on the licensing of drivers of small public service vehicles;
- Update on preparations for commencement of the vehicle clamping function;
- Update of the position on the regulation of rickshaws;
- Preliminary figures for passenger journeys on subsidised public transport services in 2016;
- Update on public consultation on rail review, which closed on 18 January last;
- Issues facing Bus Éireann and the role of the NTA;
- NTA role in preparation of Rugby World Cup 2023 bid;
- Staffing and data protection issues; and
- Nature of complaints about licensed hop-on/hop-off bus tours.

3. Finance & Corporate Governance Report

The Board reviewed the risk assessment report and decided to make some changes.

Mr Stephen Gallagher outlined the draft Budget for 2017. Following discussion the Board approved the draft Budget. However, it was agreed that the Chief Executive should inform the Department of Transport, Tourism and Sport of the Board's concern that the current funding arrangements in respect of the NTA's administration costs are not sustainable and that the situation needs to be resolved as a matter of urgency.

Following discussion the Board approved:-

- a. the award of a contract for the provision of ICT infrastructure support and maintenance to Trilogy Technologies Limited; and
- b. the award of a Single Supplier Framework Agreement for the supply of double deck buses to Volvo Group UK Limited, and the placement of an order under that framework for 100 buses.

The Board approved the appointment of Mr Frank O'Connor as Chairperson of the Audit and Risk Committee.

The Board decided to finalise arrangements for an evaluation of Board effectiveness at its next meeting. The NTA Board also decided to hold meetings in March and September without executive members or management present in order to discuss any matters deemed relevant.

4. Cyber Security Update

Mr Sheehan updated the Board on IT security issues including the threat landscape, incidents / risks and key security projects. He also outlined progress on a project to provide secure online access to documentation for Board meetings.

5. Stakeholder Engagement Plan

The Chief Executive outlined plans in preparation by the NTA to engage directly with a wide variety of stakeholders in order to explain the role and objectives of the NTA. The Board welcomed the plans and following discussion it was agreed that consideration should be given to broadening the scope of the planned engagement in line with the views expressed by Board members.

6. Any other business

The Board noted that the deadline for the return of completed Statement of Interests forms to the Standards in Public Office Commission and the designated NTA officer is 31 January 2017.

Next Meeting: Friday 24 February 2017 @ 10.30am in the NTA Offices.

Signed: _____
John Fitzgerald, Chairperson

Dated: _____