



Minutes of Board Meeting

Held on Friday 19 May 2017

At 10.30am in NTA Offices

Present: Mr John Fitzgerald (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Ms Fiona Ross, Mr Pat Mangan, Ms Linda Saunders, Ms Ann Fitzgerald, Dr Berna Grist, Ms Sineád Walsh, Mr Owen Keegan (CEO, Dublin City Council), Mr Frank O'Connor, Mr Frank Gleeson.

Staff in attendance: Mr Tim Gaston, Director, Public Transport Services; Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr David King, Head of Public Transport Investment (Agenda Item 7); Mr Karl Seeber (Minutes).

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1. Minutes of previous meeting

The draft minutes of the Board meeting held on 21 April 2017 were agreed without amendment.

2. CEO Report

The Chief Executive updated the Board on developments since the last meeting and responded to issues raised by members. The matters covered included:-

- Progress on the Dublin City Centre Plan including the proposed Civic Plaza at College Green;
- Planned launch of *BusConnects* initiative to transform bus services in Dublin;
- Luas Cross City and Metro North developments;
- Industrial relations issues at Bus Éireann and Iarnród Éireann;
- Promotional activities in respect of Leap Card and Local Link bus services;
- Taxi regulation developments;
- Trends in passenger numbers and fare revenue across main bus and rail services;
- Update on preparations for commencement of vehicle clamping function;
- Preparation of NTA Statement of Strategy 2018-2022;
- staffing issues;
- NTA actions in response to recent cyber-attacks.

The Board confirmed its agreement to the Chief Executive signing the NTA's 2017 service level agreement with Department of Transport, Tourism and Sport and agreed that future similar agreements should be submitted to the Board for approval.

The board discussed correspondence that had been received in response to the publication of two Voluntary *Ex Ante* Transparency (VEAT) notices on 11 and 12 April last related to the intention to award Automatic Vehicle Location (AVL) supply contracts to two suppliers and concluded that there was no reason to alter its previous decision to award these contracts.

3. Finance & Corporate Governance Report

The Board noted the contents of reports on the NTA's management accounts for April and risk status.

4. Board Effectiveness Review

The Board noted the contents of a document circulated by a Board member concerning the recent review of the Board's effectiveness. Following discussion, the Board agree to adopt the proposed recommendations for improving Board effectiveness contained in the document subject to two changes.

5. Draft Annual Report

The Board approved the draft Annual Report 2016 subject to any minor text changes and tidy-ups which may be required during the preparation of the final document.

6. Bus Market Opening

The Chief Executive updated the Board on the progress of the public tender process to select a bus operator to provide local and orbital bus services in Dublin.

7. Low Emission Bus Vehicles

Mr King explained that the transitioning of a significant proportion of the State's subsidised diesel bus fleet to low emission vehicles is part of the State's efforts to tackle the challenge of climate change. He noted that although the level of emissions from the current bus fleet is improving significantly as a result of the implementation of improved EU standards for diesel buses (Euro VI), more needs to be done to achieve the targeted reduction in emissions. Mr King outlined the available technologies for achieving lower emissions from buses and the pros and cons of each type. He explained that the NTA aims to start the process of transitioning to lower emission buses in 2018. Accordingly, it is planned to make a decision on the most suitable technology for the subsidised bus fleet by the end of 2017.

8. Any other business

The Chief Executive indicated that the Authority is currently finalising its review of submissions received on the Rail Review and that a report in the matter will be submitted to the Board in June.

The Chairperson noted that this was his last meeting as a member of the Board and took the opportunity to wish the Board and the Authority every success in the future. Speaking on behalf of the Board, Ms Saunders noted that Mr Fitzgerald had served as Chairperson since the inception of the NTA in late 2009. She said that his leadership of the Board had been down-to-earth and effective and wished him every success in the future.

Next Meeting: Friday 16 June 2017 @ 10.30am in the NTA Offices.

Signed: _____
Chairperson

Dated: _____