



Minutes of Board Meeting

Held on Friday 24th February 2017

At 10.30am in NTA Offices

Present: Mr John Fitzgerald (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Ms Fiona Ross, Mr Pat Mangan, Ms Linda Saunders, Ms Ann Fitzgerald, Dr Berna Grist, Ms Sineád Walsh, Mr Owen Keegan (CEO, Dublin City Council). Frank O'Connor, Frank Gleeson

Apologies:

Staff in attendance: Mr Tim Gaston, Director, Public Transport Services; Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Stephen Gallagher, Head of Finance (Agenda Item 3d), Mr Noel Beecher (Agenda Item 3a); Ms. Jackie Mullen (Minutes).

* * * * *

1. Minutes of previous meeting

The draft minutes of the Board meeting held on 20th January were agreed without amendment. Under matters arising the CEO confirmed that she had written to department expressing the board's concerns regarding current funding of the NTA.

2. CEO Report

The Chief Executive updated the Board on developments since the last meeting and responded to issues raised by members. The matters covered included:-

- Dublin City Centre plan and College Green;
- Luas Cross City developments;
- Sustainable Transport and Regional Cities Grant
- Review of Capital Plan
- Public Consultation on SPSV Driver Licensing
- Update on position regarding Vehicle Clamping
- Update on position regarding Regulation of Rickshaws
- Stakeholder Engagement – National and Local Representatives, Key Stakeholders, Media
- Customer Engagement – leap capping, proposed public transport satisfaction survey
- Issues facing Bus Éireann and the role of the NTA;
- Attendance at Joint Oireachtas Committee on Transport Tourism and Sport
- Attendance at Joint Oireachtas Committee on Arts, Heritage, Regional Rural and Gaeltacht Affairs

3. Finance & Corporate Governance Report

- a. Risk Update Noel Beecher gave an update on the NTA Risk register top 16 risks

b. Procurements

i. Leap operating contract

A discussion took place on the Leap operating contract and the possible extension of the existing contract with HPE.

ii. Transport Modelling Services Contract

The board approved the award of the contract for Transport Modelling Services to Jacobs Engineering Ireland Ltd.

c. Report from Audit and Risk Committee

The Chairman of the Audit and Risk Committee updated the Board on the items covered at the last meeting of the Committee. In particular the Draft Financial Statements, the Statements of Internal Control, the Internal Audit Annual Assurance Report and the RSM Internal & External Audits.

d. Draft Financial Statements

Following the recommendation of the Audit and Risk Committee the board approved the 2016 Draft Financial Statements.

e. Preparation for Board Effectiveness Review

Paul Turpin (IPA) has agreed to facilitate the review. The board will be required to fill out a web based questionnaire and Paul Turpin will also conduct telephone meetings with board members. A draft report will be prepared for March/April followed by a workshop. The board agreed that the final report would be the board's report.

f. It was agreed that a proposal on the management of the Authority's reserves should be prepared for the Board's consideration.

4. Customer Engagement

Anne Graham gave a presentation on customer engagement at the NTA and recent activities/engagements with customers. A discussion took place on finding out the stakeholders and customers view of the Authority and whether this should be sought. It was recommended that the Authority should be proactive in getting its key messages communicated publicly. It was agreed that a communications plan would be brought to a further board meeting.

5. Capital Plan Review

The NTA made a submission to the Department of Transport, Tourism and Sport in relation to the review of the Capital Plan "Infrastructure and Capital Investment 2016-2021". The submission focussed on critical issues such as Bus Network Development, Park and Ride, Regional cities, Ticketing, Cycle Network and Rail fleet deficiencies. The board expressed its dissatisfaction that it was not given the opportunity to input into the submission. However they acknowledged the tight timeframe which the NTA was working within.

6. Implementation Plan

It was agreed to defer the Implementation Plan consultation to later in the year following the publication of the review of the government's Capital Spending plan.

7. AOB

The CEO clarified that the NTA received over 300 submissions on the recent rail review consultation and a report on the consultation will be brought to the April meeting of the board.

Next Meeting: 24 March 2017

Signed: _____
John Fitzgerald, Chairperson

Dated: _____