

Minutes of Board Meeting

Held on Friday 23rd February 2018

At 10.30am in NTA Offices

Present: Mr Fred Barry (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Ms Fiona Ross, Mr Pat Mangan, Dr Berna Grist, Ms Sineád Walsh, Mr Owen Keegan (CEO, Dublin City Council), Ms Ann Fitzgerald, Mr Frank O'Connor.

Apologies: Mr Frank Gleeson.

Staff in attendance: Mr Tim Gaston, Director, Public Transport Services; Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Stephen Gallagher, Head of Finance; Mr Noel Beecher, Head of Corporate Governance (Agenda Item 5 a/b); Mr. Nick Ashe, Mr. Eamon O'Hanrahan and Ms. Jenny Mellerick, McCann Fitzgerald Solicitors (agenda item 6 a); Ms. Jackie Mullen (Minutes).

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1. Declarations of Interest

None of the Board members present indicated any conflicts of interest with respect to matters due to be discussed at the meeting.

2. Minutes of previous meeting

The draft minutes of the Board meeting held on 19 January 2018 were agreed with the following amendment as proposed by Berna Grist under matters arising

The Chief Executive and Mr Creegan outlined developments in respect of Metro and DART Underground since the Board's December meeting. During the discussion that followed they responded to questions from Board members. There was considerable discussion about the forthcoming national 10-year capital investment programme, particularly in relation to rail investment. It was agreed that, should the DART Underground not be included in the 10-year programme, or not fully included, developments which are being undertaken must be designed so as not to preclude the future development of the DART Underground project.

3. CEO Report

The Chief Executive outlined developments since the last meeting and responded to issues raised by Board members. The principal matters covered included:-

- Congestion at College Green and the measures taken by the NTA and DCC;
- Overcrowding on Luas Green Line caused by a combination of growth in passenger numbers of 24% since launch of extension together with a delay in delivery of longer trams and delays in tram maintenance works;

- National Development Plan 2018 - 2027 published 16th February – presentation later in the meeting;;
- Bus Fleet purchase in 2018;
- Period 1 2018 passenger journey results vs Period 1 2017 showing all operators passenger journeys and revenue up on the same period last year with the exception of Bus Eireann;
- Service issues and levels of complaints in relation to Bus Eireann services;
- Industrial Relation issues at Iarnród Éireann ;
- Small change to corporate logo due to improve its visibility;
- Approval for the lease of 2 additional car park spaces at Iveagh Court to facilitate visitor car parking and additional cycle parking;
- NTA attendance at meetings of the Joint Oireachtas Committee on Transport, Tourism and Sport concerning accessibility of public transport services and Galway Traffic Management and congestion;

5. Finance & Corporate Governance Update

- a. Risk Management Update - Mr Beecher outlined changes to the NTA's risk status to take account of recent developments.
- b. ARC Update - Mr O'Connor outlined the main issues considered by the Audit & Risk Committee at its meeting, which preceded the Board meeting. The ARC is preparing their annual report. The committee have approved the draft financial statements and are currently finalising the internal audit reports. The internal audit programme will be reviewed in April.
- c. Draft Financial Statements 2017 – the board approved the draft financial statements as presented. Annual Audit by the C&AG is on-going.

6. Procurement

a. BMO Dublin Commuter

The Board discussed the procurement competition for the provision of bus services on 5 routes in the Dublin Commuter Area, the tenders received and next steps. The Chief Executive provided a number of clarifications and responded to various issues raised by the members. The decision in relation to this item is set out in Addendum Below.

7. Government's 10 year capital plan

Mr. Creegan gave a brief presentation on the key public transport elements of the National Development Plan

- Overall €8.6 billion investment in public transport over the ten year period.
- Strong emphasis on protecting quality and value of previous investments.
- Major projects:
 - Bus Connects Dublin - €2 billion
 - Bus Connects Galway - €200 million
 - Bus Connects Cork - €200 million
 - Metro Link - €3 billion

- DART Expansion Programme - €2 billion
- *“As other cities develop transport strategies, investment will be available”.*
- *“No diesel-only buses to be purchased from July 2019”.*

8. Rural Transport Strategy

A strategy has been developed for the Rural Transport Programme in consultation with the Locallink offices and the Department of Transport Tourism and Sport. Margaret Malone gave a brief presentation of the strategy to the board and identified the key priority areas for the programme over the next five years. The board approved the strategy subject to some minor amendments and additions.

9. Any other business

The Chair informed the board that he and the CEO have commenced a number of meetings with key stakeholders which are on-going. The Chair informed the board that he hoped to meet with the Minister for Transport Tourism and Sport over the coming weeks, at which he will be raising the new appointment to the board.

Next Meeting: Friday 23 March 2018 @ 10.30am in NTA Offices.

Signed: _____
Chairperson

Dated: _____

Addendum – Agenda Item 6a

NTA Board decision item Friday 23rd February 2018

Competition for the Provision of Certain Bus Services in the Dublin Commuter Area Issue of Letter of Intent to Preferred Tenderer

to the **Board agreed to**

- a) Identify the Go-Ahead Group plc as the Preferred Tenderer in respect of the competition for the provision of bus services on 5 routes in Dublin commuter area (the “Tendered Services”)
- b) Enter into a letter of intent with The Go-Ahead Group plc or its Irish incorporated subsidiary whose obligations under the letter of intent are guaranteed by the Go-Ahead Group plc (“Go-Ahead”) in relation to the intention of the Authority to enter into a contract in connection with the provision of the Tendered Services; and
- c) Subject to meeting the conditions precedent set out in the Letter of Intent, enter into the contract with Go-Ahead in connection with the provision by it of the Tendered Services

(Collectively, the “Transaction”) and to:

1. Authorise the Chief Executive to do all things, and to take all steps necessary or desirable in her or his opinion to conclude the Transaction, including without limitation, to agree and approve the final terms of all documents in connection with the Transaction (the “Transaction Documents”);
2. To execute and deliver, upon behalf of the Authority and in its name or otherwise, the Transaction Documents and any other related documents, waivers, guarantees, indemnities, letters, deeds, instruments or certificates of whatsoever nature as are (in the opinion of the Chief Executive required or desirable in connection with, pursuant to. Or in relation to, the Transaction (with such opinion or approval to be evidenced conclusively by the execution and delivery of the Transaction Documents and such other documents, waivers, guarantees, indemnities, letters, deeds, instruments and certificates); and
3. Authorise the authentication by the Chief Executive of the affixing of the seal of the Authority to such documents as the Chief Executive may determine in connection with the Transaction