

Application to nominate a person to take over your licence after your death

Use this form to nominate who you wish to take over your vehicle licence after your death.

You may nominate a person or a company, but they must make their application within nine months of your death, and they must comply with all the standard SPSV licensing conditions, including those relating to vehicle age and suitability, insurance and tax clearance status.

You can change your mind at any stage and nominate a different person or company.

This process applies only to vehicle licences currently owned by individuals and not to those owned by companies.

There is no fee for this nomination.

SECTION 1: LICENCE HOLDER DETAILS

All fields are mandatory. Use BLOCK CAPITALS. Details should exactly match those on your current electronic tax clearance certificate, insurance and vehicle licence.

Surname	<input type="text"/>																												
First name	<input type="text"/>																												
PPSN	<input type="text"/>								Vehicle licence number	<input type="text"/>																			
Signature of licence holder	<input type="text"/>																		Date of application	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SECTION 2: NOMINEE DETAILS

All fields are mandatory. Use BLOCK CAPITALS. Details should exactly match those on your current electronic tax clearance certificate, insurance and vehicle licence.

Surname	<input type="text"/>																									
First name	<input type="text"/>																									
PPSN	<input type="text"/>								Date of birth	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>							
-OR-																										
Company name	<input type="text"/>																									
Tax reference number	<input type="text"/>																									
-AND-																										
Address	<input type="text"/>																									
Contact number	<input type="text"/>																									

SECTION 3: SUBMISSION OF FORM

Send the completed form to:
SPSV Licensing Section, PO Box 436
City North Business Park
Tuam Road
Galway

Once your application has been processed, the Authority will send you a Nomination Certificate confirming that your nomination is valid. Keep this safe and tell whoever will be looking after your affairs after your death about it.

For more information: see *Information Guide G15: Handing on / taking over a vehicle licence* on the Authority's website.