



## **Minutes of Board Meeting**

**Held on Friday 22 February 2019**

**At 10.30am in Galmont Hotel, Galway**

**Present:** Mr Fred Barry (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Ms Sineád Walsh, Mr Owen Keegan (CEO, Dublin City Council), Dr Berna Grist, Mr Frank O'Connor, Ms Ann Fitzgerald, Mr Kevin Kelly.

**Apologies:** None.

**Staff in attendance:** Mr Tim Gaston, Director, Public Transport Services; Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Stephen Gallagher, Head of Finance; Mr David O'Flynn, Senior Finance Manager, Ms Margaret Malone, Rural Transport Manager.

**Others in attendance:** Mr Brendan McGrath (CEO, Galway City Council), Ms Ruth McNally (Director of Services for Transportation, Planning & Physical Development, Galway City Council), Mr Uinsinn Finn (Senior Engineer, Transportation & Infrastructure, Galway City Council) (Item 10).

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### **1. Declarations of Interest**

None.

### **2. Minutes of previous meeting**

The draft minutes of the Board meetings on 18 January 2019 and 25 January 2019 were approved without amendment.

### **3. Matters Arising**

The Chairperson updated the Board on a number of items including the filling of Board vacancies and noted that the planned presentation on rail fleet strategy has been postponed until the Board's next meeting.

### **4. CEO Report**

The Chief Executive outlined developments since the last meeting and responded to issues raised by Board members. The principal matters covered included:-

- Staff resourcing and on-going recruitment processes;
- Marine Passenger Rights;
- Update on the BusConnects Core Bus corridors project;
- Update on bus fleet transition to diesel – electric hybrids and procurement;

- Update on the status of MetroLink planning and recent media attention;
- Rural transport update on provision of taxi and hackney services;
- Service updates were provided on Waterford and Cork City services
- Customer engagement on TFI applications and other Locallink marketing engagements

## **5. Finance & Corporate Governance**

- a. Mr Gallagher presented the draft unaudited financial statements for 2018. He noted that the Audit and Risk Committee had completed their review of the draft financial statements earlier in the week. The Board approved the draft financial statements and the Statement on Internal Control as presented.
- b. Mr L'Estrange outlined the status of the NTA's strategic and corporate risk registers.
- c. The Board noted a paper outlining the potential affect and areas of risk for the Authority due to Brexit.
- d. The Board approved the Terms of Reference of the Audit and Risk Committee.
- e. The Board noted a report on the use of the Corporate Seal in 2018.

## **6. Approval of the Purchase of Additional Bus Fleet**

Mr Creegan outlined a proposal to purchase additional bus fleet for various routes within the Dublin Metropolitan area, Regional PSO services and new TFI Kilkenny City services. The Board approved the purchase of the additional bus fleet.

## **7. Approval to Enter into Funding Agreements for the provision of Transport Co-ordination Unit services outside Dublin**

Ms Malone gave a presentation on the recent procurement process for the provision of Transport Coordination Unit services outside of Dublin. The Board approved the award of funding agreements for the provision of Transport Coordination Units.

## **8. Approval of the Award of the Contract for the Provision of Mobile Ticketing**

Following a presentation from Mr Gaston, the Board approved the award of a contract for the provision of Mobile Ticketing.

## **9. Any other business**

The Board discussed the timing of the July Board meeting. It was agreed to consult circulate a proposed alternative date in July for consideration.

## **10. Presentation by Galway City Council**

The Board were joined by representatives from Galway City Council. Mr McGrath presented to the Board outlining the key transport challenges facing Galway, the Galway Transport Strategy, and on-going and proposed projects. The Chairperson thanked the representatives of Galway City Council for their detailed presentation to the Board.

**Next Meeting: Friday 15 March 2019 @ 10.30am in the NTA Offices.**

Signed: \_\_\_\_\_  
**Chairperson**

Dated: \_\_\_\_\_