



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 15th July 2022

Board Members in attendance

Mr Fred Barry (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Owen Keegan (CEO, Dublin City Council), Ms Ann Fitzgerald, Mr Frank O'Connor, Mr Brian McCormick, Mr Iain Docherty, Ms Joyce Loughnan, Ms Eleanor O'Neill

Apologies

Mr David Gray

Others in attendance

All Items: Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Tim Gaston, Director, Public Transport Services; Mr Bernard Higgins, Director of Transport Technology; Ms Margaret Malone, Head of Corporate Services; Mr Richard Kelly, HEO (Minutes).

Item 4: Mr Stephen Gallagher, Head of Strategic and Business Planning.

Item 6: Mr. John Fleming, Infrastructure Director, BusConnects; Mr Aidan Gallagher, Head of BusConnects Dublin Infrastructure; Mr Jonathan Hennessy, Senior Project Manager.

Item 7: Mr Dominic Hannigan, Head of Public Transport Regulation.

Items 8 & 9: Ms Tamara Vazquez, Senior Programme Manager.

Items 9 & 10: Ms Freda Quinlan, Senior Capital Finance Manager.

Item 10: Mr Joe Seymour, Head of Transport Development.

Item 11: Mr Mark Bradwell, Senior Procurement Manager.

Item 12: Mr Liam Griffin, Project Manager

Item 13: Mr David O'Flynn, Financial Controller.

Item 14 & 15: Mr Noel Beecher, Head of Governance;

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1. Declarations of Interest

None

2. Minutes of previous meeting

The draft minutes of the Board meeting held on 17th June were approved.

3. Matters Arising & Board Schedule

None

4. CEO Report

The Chief Executive outlined developments since the last meeting and responded to matters raised by Board members.

Mr Gallagher updated the Board with a progress report on the implementation of the Authority's Business Plan for 2022 and responded to questions from Board members.

The Board noted the use of the Corporate Seal during Q2 2022.

5. Quarterly Major Capital Projects Update

Mr Creegan provided an overview of the following Major Capital Projects:

- a) MetroLink
- b) DART+
- c) National Train Control Centre (NTCC)
- d) BusConnects Dublin
- e) LUAS Finglas
- f) BusConnects Cork
- g) LUAS Cork
- h) Active Travel

Following the update, Mr Creegan responded to questions from Board members.

6. Ringsend to City Centre Core Bus Corridor

Mr Gallagher provided an overview of the Ringsend to City Centre Core Bus Corridor Scheme outlining the key components of the proposed scheme. Following the overview provided, Mr Gallagher and Mr Creegan responded to questions from Board members. This scheme will be brought forward for approval at a later date.

7. CBO (Commercial Bus Operator) Young Adult Fares Scheme

Mr Gaston updated the Board members in respect of the main components of the proposed CBO Young Adult Fares Scheme. An extensive discussion took place on this and Mr Gaston responded to questions from the Board members.

The Board acknowledged that there is an organisational, regulatory and administrative impact on the NTA in respect of the proposed CBO Young Adult Fares Scheme.

8. DART+ West Railway Order Application

Mr Creegan provided an overview of the DART+ West Railway Order application and sought approval from the Board to authorise a Railway Order Application to be submitted by Irish Rail to An Bord Pleanála in respect of the project.

Following discussion and questions from Board members, the Board authorised the approval of the DART+ West Railway Order application for submission to An Bord Pleanála for its determination.

9. DART+ South West Preliminary Business Case

Mr Creegan provided an overview of the DART+ South West Preliminary Business Case and sought approval from the Board to submit the preliminary business case to the Department of Transport for Government authorisation under Decision Gate 1 of the Public Spending Code, which permits the seeking of planning consent.

Following discussion and questions from Board members, the Board authorised the approval for the DART+ South West Preliminary Business Case to be submitted to the Department of Transport for Government consideration.

10. Royal Canal Cycling Scheme Phase 3 Contract Award Approval

Mr Seymour provided an overview of the Royal Canal Cycling Scheme Phase 3 project and sought approval from the Board to approve the final business case to allow Dublin City Council to proceed with the contract award approval process.

Following the discussion that took place and questions from Board members, the Board approved the final business case for the Royal Canal Cycling Scheme Phase 3. The Board requested that future business cases for cycling infrastructure consider the overall cycling network impacts.

11. Procurement

a) Award of Contract for Geographical Information Service Support Services

Mr Bradwell provided an outline of the key components of the tender competition for the Geographical Information Service Support Services contract. Mr Bradwell sought approval from the Board to award the contract to Compass Informatics Limited following a competitive tender competition.

Following the discussion that took place and questions from Board members, the Board approved the award of the contract for the Geographical Information Service Support Services to Compass Informatics Limited for a period of two years with an option for extension of a further two years.

b) Communication Service in relation to Transport Projects

Mr Creegan provided an outline of the key components of the tender competition for the Communication Services in relation to Transport Projects contract. Mr Creegan sought approval from the Board to award the contract to Q4 Public Relations following a competitive tender competition.

Following the discussion that took place and questions from Board members, the Board approved the award of the contract for Communication Services in relation to Transport Projects to Q4 Public Relations for a period of four years with an option for extension of a further three years.

12. Heads of Terms of Lease for new Office Accommodation

Mr L'Estrange provided an overview of the Heads of Terms of Lease for new office accommodation and sought approval from the Board to approve the Heads of Terms of Lease.

Following the discussion that took place and questions from Board members, the Board approved the Heads of Terms of Lease for new office accommodation.

13. Finance Update

Mr O'Flynn outlined the Authority's current financial position and responded to questions from Board members.

14. Risk Matters

Mr Beecher provided an overview and update to the Board in respect of a number of matters related to risk, including;

a) Risk Report – For information

The Board noted the Risk Report provided by Mr Beecher

b) Strategic Risk Report – For information

The Board noted the Strategic Risk Report provided by Mr Beecher and decided that they would discuss in more detail one item identified in the Strategic Risk Report at September's Board meeting.

c) ARC Report – For information

The Board noted the ARC Report provided by Mr Beecher.

d) ARC Terms of Reference – For approval

The Board approved the ARC Terms of Reference following the overview provided by Mr Beecher.

e) External ARC Membership – For approval

The Board approved the appointments of Dr Cyril Sullivan and Mr Bernard McLoughlin as external members of the ARC for a three year period with an option to extend the term on an annual basis thereafter up to a maximum of a further three years.

15. Governance

a) Protected Disclosures Policy

Mr Beecher provided an overview of the NTA's Protected Disclosure Policy. Following the discussion that took place and questions from Board members, the Board approved the Protected Disclosures Policy.

b) Fraud and Corruption Policy

Mr Beecher provided an overview of the NTA's Fraud and Corruption Policy. Following the discussion that took place and questions from Board members, the Board approved the Fraud and Corruption Policy.

16. AOB

None

17. Meeting without Executive

None

Next Meeting: Friday 16th September 2022 @ 10.30am.

Signed: _____
Chairperson

Dated: _____