

**Section B – Bus Operator’s Returns Form 2022**

**These questions need to be answered separately for each Regular Service licence held in 2021**

Specific questions for **each licence** (reprint this page for each additional licence)

**For the Year 2021 only.** Please note that even if this service has only been operated for part of 2021 the following questions must be completed.

**NTA Licence number:** \_\_\_\_\_

**Route Number:** \_\_\_\_\_

**Origin & Destination:** \_\_\_\_\_

**Section 1: Operation of the Licence**

1) Has this licence commenced: Circle YES or NO. If NO then no further information is required:

\_\_\_\_\_

2) Is the licence still operating: Circle **YES** or **NO**.

If **NO**:

a) On what date did it stop operating: \_\_\_\_\_

b) Is the licence fully suspended: Circle **YES** or **NO**

Or

c) Has the licence ceased permanently: Circle **YES** or **NO**

3) Is the licence on the Free Travel Scheme: Circle **YES** or **NO**

**Section 2: Passenger Journeys and Kilometres Operated**

4) Annual total of passenger journeys (boardings): \_\_\_\_\_

Return trips counts as 2 passenger journeys (See the guide on page 3 of this form for an explanation)

5) What percentage of your passengers use the Free Travel Pass: \_\_\_\_\_%

Your best estimate is sufficient as exact numbers may not be available

6) Annual total operated vehicle kilometres: \_\_\_\_\_

This is the number of kilometres you operated in 2021 (See the below guide on page 3 of this form for an explanation)

**Signed:** \_\_\_\_\_

**Please print name here:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Section B – Bus Operator’s Returns Form 2022**

**These questions need to be answered separately for each Regular Service licence held in 2021**

Specific questions for **each licence** (reprint this page for each additional licence)

**For the Year 2021 only.** Please note that even if this service has only been operated for part of 2021 the following questions must be completed.

**Section 3: Vehicle Details (Numbers, Accessibility and Emissions Standards)**

Definitions are provided at the end of this questionnaire

7) What is the maximum number of vehicles used **per day** to operate this Licence: \_\_\_\_\_

**Accessibility:**

a) Of these **how many** vehicles are:

i) Low floor vehicles suitable for Wheelchair access: \_\_\_\_\_

ii) Vehicles with Wheelchair lifts suitable for Wheelchair access: \_\_\_\_\_

iii) Both Low Floor and have a Wheelchair Lift: \_\_\_\_\_

iv) Equipped with:

- Exterior Backlit Route Displays: \_\_\_\_
- Interior Stop Displays: \_\_\_\_
- Interior Automated Audible Stop Announcements: \_\_\_\_

**Emissions:**

v) Euro 1 \_\_\_\_; Euro 2 \_\_\_\_; Euro 3 \_\_\_\_; Euro 4 \_\_\_\_; Euro 5 \_\_\_\_; Euro 6 \_\_\_\_;

vi) Diesel \_\_\_\_; Hybrid \_\_\_\_; Electric \_\_\_\_; Alternative Fuel \_\_\_\_; Petrol \_\_\_\_;

Other (please describe): \_\_\_\_\_

b) What **percentage** of these services are operated by vehicles which are:

**Accessibility:**

i) Low floor vehicles suitable for Wheelchair access: \_\_\_\_\_%

ii) Vehicles with Wheelchair lifts suitable for Wheelchair access: \_\_\_\_\_%

iii) Both Low Floor and with Wheelchair Lifts: \_\_\_\_\_%

iv) Equipped with:

- Exterior Backlit Route Display: \_\_\_\_ %
- Interior Stop Displays: \_\_\_\_%
- Interior Automated Audible Stop Announcements: \_\_\_\_%

**Emissions:**

v) Euro 1 \_\_\_\_%; Euro 2 \_\_\_\_%; Euro 3 \_\_\_\_%; Euro 4 \_\_\_\_%; Euro 5 \_\_\_\_%; Euro 6 \_\_\_\_%;

vi) Diesel \_\_\_\_%; Hybrid \_\_\_\_%; Electric \_\_\_\_%; Alternative Fuel \_\_\_\_%; Petrol \_\_\_\_%;

Other (please describe): \_\_\_\_\_%

**Signed:** \_\_\_\_\_

**Please print name here:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Section B – Bus Operator’s Returns Form 2022

### Question and Answer Guide

**Passenger journeys (boardings):** For this question one passenger boarding a vehicle counts as one passenger journey. Return trips count as two passenger journeys. Weekly tickets are counted as 10 trips, Monthly tickets are counted as 40 trips, and Annual tickets are counted as 440 trips, unless you have more accurate calculations. If you have other tickets that are not easily converted into a precise number of journeys per year then please give us the best approximate answer.

**Annual total operated vehicle kilometres:** The number of kilometres we are looking for is the total you actually operated in 2021 on the basis of your timetable and accounting for any suspensions of services and auxiliary buses operated. For example, if your timetable involved 10 daily departures with vehicles driving a 20km round trip, this would be 200km per day (10 services by 20km round trip per service), 1,400 km per week (7 days by 200km per day) and you if you operated 51 weeks of the year then your answer for the annual total of operated kilometres would be 71,400km (51 weeks by 1,400km per week).

If some services were suspended, these should be **deducted** from the total. For example, if only 5 of the total of 10 services operated in 2021, the total would 35,700km or half of the above (5 daily services operated out of 10 multiplied by 20 km per day, 7 days a week for 51 weeks).

If auxiliary buses had to operate, these should be **added** to the total. For example, if each service operated in 2021 needed an auxiliary bus to cope with reduced capacity, the total would 142,800km or double of the above (20 daily services operated multiplied by 20 km per day, 7 days a week for 51 weeks).

Websites such as Google Maps can assist with calculating various distances.

**Question 6: The difference between the number and percentage of vehicles used:** While we ask for the number of vehicles used to provide the licensed services, it may be that you provide most or only some of the services with these vehicles. To account for this, we also ask what percentage of your licensed services are operated by the vehicles.

#### **Definitions:**

- Exterior Backlit Route Display: A lit route display on the front of the vehicle
- Interior Stop Displays: A lit ‘next stop’ display inside the bus
- Interior Automated Audible Stop Announcements: An automated ‘next stop’ announcement inside the vehicle