



## Minutes of Board Meeting

Held by video conference on Friday 21<sup>st</sup> January 2022

### Board Members in attendance

Mr Fred Barry (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Owen Keegan (CEO, Dublin City Council), Mr Pat Mangan, Ms Ann Fitzgerald, Mr Frank O'Connor, Mr Brian McCormick, Mr David Gray, Mr Iain Docherty, Ms Eleanor O'Neill.

### Apologies from Board Members

Ms Joyce Loughnan.

### Others in attendance

All Items: Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Tim Gaston, Director, Public Transport Services; Dr Declan Sheehan, Chief Information Officer; Mr Bernard Higgins, Director, Transport Technology; Ms Margaret Malone, Head of Corporate Services; Mr Richard Kelly (Minutes).

Items 4: Mr Stephen Gallagher, Head of Strategic and Business Planning.

Item 5: Mr Eoin Gillard, Head of Public Transport Investment, Mr Noel Beecher Head of Governance; Mr Gerard McBrien, Risk Manager; Ms Freda Quinlan, Senior Capital Finance Manager.

Item 6: Mr Mark Bradwell, Procurement Manager; Mr Ger Regan, Transport Contracts Manager; Mr Jeremy Ryan, Head of Public Transport Contracts.

Item 7: Mr Con Kehely, BusConnects Senior Program Manager.

Item 8: Mr Michael Aherne, Head of Technical and Commercial Services.

Item 9: Mr Barry Dorgan, Head of Transport Technology Systems.

Item 10: Ms Elaine Sloan, B&A Research and Insight; Ms Clare Kavanagh, B&A Research and Insight; Ms Sarah Chapman, B&A Research and Insight.

Item 11: Mr David Clements, Land Use Transport Manager.

Item 12: Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager.

\* \* \* \* \*

## **1. Declarations of Interest**

None

## **2. Minutes of previous meeting**

The draft minutes of the Board meeting held on 17 December 2021 were approved without amendment.

## **3. Matters Arising & Board Schedule**

The Chairperson welcomed the recently appointed Board members to their first Board meeting.

The Chairperson reminded members of the Board that the annual Ethics Declaration form which is to be completed by each Board member is now due.

The Chairperson noted the planned Strategy and Risk workshops for the Board will be in person. The Chairperson sought views from the Board members on dates and the Board agreed to set a provisional date of the 24<sup>th</sup> March 2022 for the meeting with confirmation of this date expected at February's Board meeting.

## **4. CEO Report**

The Chief Executive outlined developments since the last meeting and responded to matters raised by Board members.

Mr Gallagher outlined progress on the implementation of the Authority's Business Plan for 2021 and responded to questions from Board members.

## **5. Major Capital Projects Update**

Following introductory remarks by Mr Creegan, Mr Gillard provided an overview of the following Major Capital Projects:

- a) MetroLink
- b) DART+
- c) National Train Control Centre (NTCC)
- d) BusConnects Dublin

Following the update, a discussion took place and Mr Creegan and Mr Gillard responded to questions from the Board.

## **6. Procurement**

### **a) W4/W6 BusConnects Dublin contract award**

Mr Gaston provided an overview of the W4/ W6 BusConnects Dublin contract award including providing details on the number of tender submissions received. Mr Gaston responded to queries from the Board on the tender competition. In particular, the Board asked the Executive to ascertain and explore how the NTA may be able to attract smaller operators to future tender competitions.

Following discussion of this item, the Board approved the award of the contract for the W4/ W6 BusConnects Dublin routes to Go Ahead Ireland.

#### **b) Service Now**

Mr Sheehan updated the Board with respect to the Procurement competition for Service Now. Mr Sheehan gave a brief overview of the suppliers which made submissions to the Procurement competition.

Following a discussion and Mr Sheehan responding to questions from the Board, the Board approved the awarding of the Service Now contract to Capgemini Ireland Limited T/A Sogeti (“Sogeti”) for a period of two years which can be extended by a further year and up to a maximum of five years from commencement of contract.

#### **7. BusConnects Cork – Publication of Information Document for Core Bus Corridors**

Mr Creegan provided an overview of proposals being developed for the Core Bus Corridors related to BusConnects Cork and the intended publication of an information document in respect of those proposals. Following this update, Mr Creegan responded to questions from the Board.

During the discussion on this item, it was agreed that an NTA Board meeting should be held in Cork at a future date.

#### **8. National Cycling Manual consultation**

Mr Creegan provided an update on the development of the National Cycling Manual including aspects related to the public consultation. Mr Creegan subsequently responded to questions from the Board.

#### **9. Next Generation Ticketing Major Contract Terms**

Mr Dorgan gave an overview of the current status of the Next Generation Ticketing Major Contract Terms indicating that the second stage of the procurement process commences in February 2022. Mr Dorgan outlined that approval was being sought for the main framework agreement terms of the Contract for Next Generation Ticketing system and services. Mr Dorgan stated that it will likely be towards the end of 2022 before a finalised contract comes before the Board for approval.

Following discussion and Mr Dorgan responding to questions from the Board, the Board approved the NTA to proceed with the main framework agreement terms of the Contract for Next Generation Ticketing system and services.

#### **10. Behaviour & Attitudes Stakeholder Engagement & Customer Sentiment presentation**

Ms Sarah Chapman, Ms Clare Kavanagh and Ms Elaine Sloan from B&A Research and Insight joined the meeting at this point.

Ms Kavanagh and Ms Sloan gave a presentation on the main points of the Behaviour and Attitudes Stakeholder Engagement & Customer Sentiment survey conducted in 2021.

Following the presentation and discussion that took place, the Board expressed their thanks to Ms Chapman, Ms Kavanagh and Ms Sloan for attending.

Ms Sarah Chapman, Ms Clare Kavanagh and Ms Elaine Sloan then left the meeting.

### **11. Draft Limerick Strategy 2<sup>nd</sup> consultation**

Mr Creegan provided details of the second draft of the Limerick Shannon Metropolitan Area Transport Strategy (LSMATS) and the main changes that have been made since the first round of public consultation.

Following an extensive discussion, the Board gave its approval to proceed to the second round of public consultation subject to the comments and recommendations made by the Board being included in the final draft.

### **12. Risk Update**

It was agreed that the Risk Update be deferred to the February Board meeting.

### **13. AOB**

None

### **14. Meeting without Executive**

#### **a) CEO Performance Review**

**Next Meeting: Friday 25<sup>th</sup> February 2022 @ 10.30am.**

Signed: \_\_\_\_\_  
**Chairperson**

Dated: \_\_\_\_\_