



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 21st April 2023

Board Members in attendance

Mr Peter Strachan (Chairperson), Ms Ann Fitzgerald , Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Iain Docherty, Ms Eleanor O’Neill, Mr David Gray, Mr Owen Keegan (CEO of Dublin City Council), Mr Frank O’Connor.

Apologies: Joyce Loughnan

Others in attendance

All Items: Mr Philip L’Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Tim Gaston, Director of Public Transport Services; Mr Bernard Higgins, Director of Transport Technology; Mr Declan Sheehan, Chief Information Officer; Ms Wendy Thompson, Director of Transport Regulation; Ms Margaret Malone, Head of Corporate Services; Mr Richard Kelly, HEO (Minutes).

Item 5: Mr Stephen Gallagher, Head of Corporate Strategy,

Item 6: Mr Eoin Gillard, Head of Public Transport Investment; Mr Aidan Gallagher, Head of BusConnects Dublin Infrastructure.

Item 7: Ms Freda Quinlan, Senior Capital Finance Manager.

Item 8: Mr Paul Scully, Facilities Manager; Mr Liam Griffin, Project Manager for Project Big Move (PBM); Mr Fergal Burke (Avison Young); Mr Shane Sweeney (McCann Fitzgerald); Mr Phil Corcoran (McCann Fitzgerald)

Item 9: Mr David O’Flynn, Financial Controller.

Item 10: Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager; Ms Freda Quinlan, Senior Capital Finance Manager.

Item 11: Mr Rob Reid, ICT Security Manager.

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1. Introduction of New Chairperson

Mr Peter Strachan provided introductory remarks to the Board on his first NTA Board meeting.

2. Declarations of Interest

None

3. Minutes of previous meeting

The draft minutes of the Board meeting held on 24th March 2023 were approved.

4. Matters Arising & Board Schedule

The Board noted the update from the CEO on the board actions list.

The Board also noted a refresher training event on Corporate Governance is being arranged to take place over the coming months. .

The Board agreed that an off-site meeting of the Board will take place later in the year rather than in May as previously envisaged.

5. CEO Report, Strategic Action & Climate Action Strategy

a) CEO Report

The Chief Executive outlined developments since the last meeting and responded to matters raised by Board members.

b) Strategic Action Plan

Mr Gallagher provided a progress update on the Authority's Strategic Action Plan. Following the update, Mr Gallagher responded to questions from Board members.

c) Climate Action Strategy

Mr Gallagher presented the Authority's Climate Action Roadmap. An extensive discussion took place and Mr Gallagher responded to questions from the Board members.

Following the discussion, the Board approved the Climate Action Roadmap subject to the inclusion of some recommendations from the Board.

6. Capital Programme Committee Report

The Board approved the appointment of the Chairperson as a member of the Capital Programme Committee.

Mr Docherty provided an update report from the April meeting of the Capital Programme Committee. Mr Docherty noted that there were two items considered by the Committee that are due for decision by the Board. Mr Docherty further noted that there were two other items which were considered at the Committee's April meeting which are being brought to the Board for information purposes only.

In relation to the two items for decision by the Board, both items were considered by the Committee at its meeting in April and were recommended by the Committee for approval by the Board. The two items were:

- Lease of Land for Bus Plaza at UCD; and
- DART+ BEMU (Battery Electric Multiple Unit) Infrastructure – Decision Gate 3: Contract Award.

➤ **Lease of Land for Bus Plaza at UCD**

The Board discussed the proposed lease agreement for the development of a Bus Plaza at UCD. As part of those discussions, it was clarified that the financial contribution to UCD in relation to the lease was for the purposes of constructing a pedestrian plaza area by UCD adjacent to the Bus Plaza area, concurrent with the development of the bus facilities. The Board confirmed their approval to enter into the lease agreement with UCD for the purposes of developing the proposed bus plaza.

➤ **DART+ BEMU Infrastructure – Decision Gate 3: Contract Award**

Details were provided of the DART+ BEMU Infrastructure project and the proposed contract award for the construction/provision of charging infrastructure at Drogheda in relation to the planned new battery electric DART fleet. Following discussions and questions from Board members, the Board approved the DART+ BEMU Infrastructure – Decision Gate 3: Contract Award.

In respect of the information items, Mr. Doherty updated the Board in relation to the issue of external participation in relation to the Committee. The Board expressed its support for the approach of seeking an experienced external advisor to the Committee.

In addition, Mr Doherty advised the Board on the additional briefing given to, and the scrutiny undertaken by, the Committee in respect of the MetroLink project.

7. Procurement

a) Programme Integration Team Services for the BusConnects Programme

Mr Creegan provided an overview of the procurement competition related to Programme Integration Team Services for the BusConnects Programme.

Following the overview provided, and subsequent questions from the Board members, the Board approved the awarding of the contract for the Programme Integration Team Services for the BusConnects Programme to Ernst & Young.

8. Lease of new NTA Office Accommodation

Mr Fergal Burke, Mr Shane Sweeney and Mr Phil Corcoran joined the meeting.

Mr L'Estrange provided an overview of the main points relating to the lease of the Authority's new office accommodation.

Following the overview provided, and subsequent questions from the Board members, the Board approved the proposed lease. The Board also delegated authority to the CEO in respect of executing the lease and associated schedules.

Mr Fergal Burke, Mr Shane Sweeney and Mr Phil Corcoran then left the meeting.

9. Finance Report

Mr O'Flynn presented the financial report on the Authority's current financial position and responded to questions from Board members.

10. Risk Matters

a) Risk Report

The Board noted the Risk Report provided by Mr Beecher.

11. Cybersecurity Strategy

Mr Reid provided an overview of the NTAs Cybersecurity Strategy.

A discussion took place on this and Mr Reid responded to questions from the Board members. The Chairperson on behalf of the Board thanked Mr Reid for the overview provided.

12. SPSV Licensing Strategy

Ms Thompson provided an overview of the SPSV Licensing Strategy and the key regulatory matters regarding same.

A discussion took place on this and Ms Thompson responded to questions from the Board members. The Board agreed that the SPSV Licensing Strategy will be subject to further discussion to inform its ongoing development.

13. AOB

None

Next Meeting: Friday 19th May 2023 @ 10.30am.

Signed: _____
Chairperson

Dated: _____