



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 20th January 2023

Board Members in attendance

Ms Ann Fitzgerald (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Iain Docherty, Ms Joyce Loughnan, Ms Eleanor O'Neill, Mr David Gray, Mr Owen Keegan (CEO of Dublin City Council), Mr Frank O'Connor.

Others in attendance

All Items: Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Tim Gaston, Director of Public Transport Services; Mr Bernard Higgins, Director of Transport Technology; Mr Declan Sheehan, Chief Information Officer; Ms Wendy Thompson, Director of Transport Regulation; Ms Margaret Malone, Head of Corporate Services; Mr Richard Kelly, HEO (Minutes).

Item 5 & 6: Mr Stephen Gallagher, Head of Strategic and Business Planning.

Items 9: Mr David O'Flynn, Financial Controller.

Items 10: Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager.

Item 11: Mr John O'Flynn, Head of Customer Experience.

Item 12: Mr Barry Dorgan, Head of Transport Technology Systems; Mr Cian O'Connor, Systems Engineering Manager.

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1. Appointment of Board member to Chair meeting

The Board approved the nomination of Ann Fitzgerald to chair the January Board meeting.

2. Declarations of Interest

None

3. Minutes of previous meeting

The draft minutes of the Board meeting held on 16th December 2022 were approved with the inclusion of an amendment to item 8a with the following "*Since approval was provided at the November Board*

meeting subject to changes being made, the Board noted that the changes requested had been made and that the Committee would formally commence its work in January 2023”

4. Matters Arising & Board Schedule

None

5. CEO Report

The Chief Executive outlined developments since the last meeting and responded to matters raised by Board members.

Mr Gallagher provided a final update to the Board with a progress report on the implementation of the Authority’s Business Plan for 2022 and responded to questions from Board members.

6. Report on Statement of Strategy 2018 – 2022 delivery outcomes

Mr Gallagher provided an overview report on the Statement of Strategy 2018 – 2022 delivery outcomes.

Following questions from the Board members, the Board noted the report on the Statement of Strategy 2018 – 2022 delivery outcomes.

7. Capital Investment Sub-Committee Report

Mr Docherty provided an update report on the Capital Programme Committee which held its first meeting on 19th January. A discussion was held on the membership of the sub-committee. It was agreed that the Board will consider amending the terms of reference to include a minimum of 3 persons on the sub-committee and that in the interim, Ann Fitzgerald has agreed to serve on the committee pending the appointment of a Chairperson of the NTA.

8. NTA Culture Survey

Ms Malone provided an overview of the NTA Culture Survey which was undertaken in 2022. Ms Malone outlined the key points from the survey.

Following the overview, an extended discussion took place on this and Ms Malone responded to questions from the Board members. The Board noted the overview provided by Ms Malone.

9. Finance Update

Mr O’Flynn presented the financial report on the Authority’s current financial position and responded to questions from Board members.

10. Risk Matters

a) Risk Report

The Board noted the Risk Report provided by Mr Beecher.

11. Strategic Risks Presentations

a) Safety of Infrastructure

Mr Gaston made provided an overview in respect of the Strategic Risks related to the Safety of Infrastructure.

Following the overview provided, Mr Gaston responded to questions from the Board members.

b) Customer Service

Mr O'Flynn provided an overview in respect of the Strategic Risks related to Customer Service.

Following the overview provided, Mr O'Flynn responded to questions from the Board members.

The Board thanked both Mr Gaston and Mr Flynn for the overviews provided.

12. Real Time Passenger Information Systems

Mr Higgins provided a comprehensive overview of the Real Time Passenger Information Systems. Mr Higgins also provided an update to the Board in respect of the upcoming launch of the TFI Live App.

An extensive discussion took place on this and Mr Higgins responded to questions from the Board members.

13. AOB

None

14. Meeting without Executive

a) CEO Performance Review

Next Meeting: Friday 24th February 2023 @ 10.30am.

Signed: _____
Chairperson

Dated: _____