



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 19th May 2023

Board Members in attendance

Mr Peter Strachan (Chairperson), Ms Ann Fitzgerald , Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Iain Docherty, Ms Eleanor O’Neill, Mr David Gray, Mr Owen Keegan (CEO of Dublin City Council), Mr Frank O’Connor, Ms Joyce Loughnan

Others in attendance

All Items: Mr Philip L’Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Tim Gaston, Director of Public Transport Services; Mr Bernard Higgins, Director of Transport Technology; Mr Declan Sheehan, Chief Information Officer; Ms Margaret Malone, Head of Corporate Services; Mr Richard Kelly, HEO (Minutes).

Item 5: Ms Margaret Malone, Head of Corporate Services

Item 6: Mr Jeremy Ryan, Head of Public Transport Contracts

Item 7: Mr Eoin Gillard, Head of Public Transport Investment; Mr Aidan Gallagher, Head of BusConnects Dublin Infrastructure; Mr Anthony Sheehy, Senior Project Manager, BusConnects.

Item 8: Mr Con Kehely, Head of BusConnects Regional Cities.

Item 9: Mr Barry Colleary, Head of Transport Modelling

Item 10: Mr David O’Flynn, Financial Controller.

Items 10, 11 & 12: Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager;

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1. Declarations of Interest

None

2. Minutes of previous meeting

The draft minutes of the Board meeting held on 21st April 2023 were approved.

3. Matters Arising & Board Schedule

The Board noted the update provided by Mr L'Estrange that the Board effectiveness review will commence in July and that the review will be conducted by the Institute of Public Administration (IPA).

4. CEO Report, Strategic Action & Climate Action Strategy

a) CEO Report

The Chief Executive outlined developments since the last meeting and responded to matters raised by Board members.

5. Draft Annual Report 2022

Ms Malone provided an overview of the Draft Annual Report 2022 and responded to questions from the Board.

The Board subsequently approved the Draft Annual Report 2022 subject to the recommendations from the Board being taken into account.

6. Direct Award Contract Consultation

Mr Ryan provided an overview of the Direct Award Contract consultation which the Authority plans to run in accordance with the DTA Act 2008.

Following the overview provided, and subsequent questions from the Board members, the Board approved the public consultation to proceed on the Direct Award contracts subject to the recommendations from the Board members been taken into account.

7. Capital Programme Committee Report

Mr Docherty provided an update report from the May meeting of the Capital Programme Committee. Mr Docherty noted that there was one item considered by the Committee related to the Iarnród Éireann Station Customer Services Systems that is due for a decision by the Board. Mr Docherty further noted that there was one other item which was considered at the Committee's May meeting which is being brought to the Board for information purposes only.

➤ Decision Item: Station Customer Services Systems Strategic Assessment Report

Mr. Doherty confirmed that the Committee had considered the Strategic Assessment Report (SAR) for the Iarnród Éireann Station Customer Services Systems, and it was the recommendation of the Committee that the Board authorise its approval. Following discussion, the Board confirmed its authorisation for approval of the Station Customer Services System SAR.

➤ Information Item: Bray – City Centre BusConnects Dublin Core Bus Corridor

Mr. Doherty updated the Board in relation to current status of the Bray to City Centre Core Bus Corridor scheme planning consent application and associated compulsory purchase order, outlining

that the scheme will come before the Board for a formal decision in the near future following the enactment of the Road Traffic and Roads Bill 2021.

8. Procurement

a) Environmental & Transport Modelling Consultants for BusConnects Cork

Mr Creegan provided an overview of the procurement competition related to the Environmental & Transport Modelling Consultants for BusConnects Cork.

Following the overview provided, and subsequent questions from the Board members, the Board approved the awarding of the contract to Jacobs Engineering Ireland Limited.

9. Demand Management Scheme

Mr Creegan provided an update in relation to the Greater Dublin Area Demand Management Scheme.

Following the overview provided, and subsequent questions and discussion, the Board noted the update provided by Mr Creegan.

10. Finance Report & Audited Financial Statements

Mr O'Flynn presented the financial report on the Authority's current financial position and responded to questions from Board members.

Mr O'Flynn provided an update on the Final & Audited Financial Statements for 2022 and noted that approval was being sought from the Board to submit the Final & Audited Financial Statements to the Department of Transport and the Comptroller and Auditor General.

Following discussion, the Board approved the Final & Audited Financial Statements for 2022. The Chairperson on behalf of the Board expressed his thanks to Mr O'Flynn and the team for the work they put in to complete the Final & Audited Financial Statements for 2022.

11. Risk Matters

a) Risk Report

The Board noted the Risk Report provided by Mr Beecher.

b) Strategic Risks – Governance

Mr Beecher provided an overview of the Strategic Risks related to Governance.

Following the overview provided, Mr Beecher responded to questions from the Board members.

12. ARC (Audit & Risk Committee) Update

Mr Gray outlined the main issues discussed at the meeting of the ARC meeting held on 12 May last. In particular, Mr Gray drew attention to the decision of the ARC Committee to recommend that the draft Annual Report for 2022 & Final and Audited Financial Statements be forwarded to the Board for its consideration.

13. AOB

The Board wished to put on record the good work done by the NTA staff in respect of the NTA's submissions relating to development plans and significant planning applications throughout the State.

Next Meeting: Friday 16th June @ 10.30am.

Signed: _____
Chairperson

Dated: _____