



## Minutes of Board Meeting

Held at the Strand Hotel, Limerick City and via video conference on Friday 20<sup>th</sup> October  
2023

### **Board Members in attendance**

Mr Peter Strachan (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Iain Docherty, Ms Joyce Loughnan, Mr Frank O'Connor, Mr David Gray, Ms Ann Fitzgerald, Ms Eleanor O'Neill

### **Others in attendance**

All Items: Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Declan Sheehan, Chief Information Officer; Mr Jeremy Ryan, Director of Public Transport Services; Ms Wendy Thompson, Director of Transport Regulation; Mr Bernard Higgins, Director of Transport Technology; Mr Eoin Gillard, Assistant Director – Transport Investment; Mr Richard Kelly, HEO (Minutes).

Item 4: Mr Stephen Gallagher, Head of Corporate Strategy.

Item 7: Mr Brian Kennedy, Limerick City & County Council; Mr Sean McGlynn, Limerick City & County Council.

Items 8: Mr Mark Bradwell, Senior Procurement Manager.

Item 9 & 10: Mr Noel Beecher, Head of Governance.

Item 11: Mr David O'Flynn, Financial Controller.

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### **1. Declarations of Interest**

None

### **2. Minutes**

#### **a) Minutes of Previous Meeting**

The draft minutes of the Board meeting held on 15<sup>th</sup> September 2023 were approved.

### **3. Matters Arising & Board Schedule**

The Board noted that the Board Effectiveness Review is currently being undertaken by the IPA (Institute of Public Administration) and that progress is being made in that regard with completion anticipated in early 2024.

### **4. CEO Report & Performance Delivery Agreement 2023**

#### **a) CEO Report**

The Chief Executive outlined developments since the last meeting and responded to matters raised by Board members.

The Board noted the use of the Corporate Seal during Q3 2023.

#### **b) Quarterly report on Annual Corporate Business Plan**

Mr Gallagher provided a progress update on the Authority's Annual Corporate Business Plan. Following the update, Mr Gallagher responded to questions from Board members.

### **5. Capital Programme Committee Report**

#### **a) Committee Report**

Mr Docherty provided an update report from the October meeting of the Capital Programme Committee. He noted that there were a number of items considered by the Committee which are recommended for approval by the Board, which comprise the following matters:

- Bus Éireann Accessibility Programme – Preliminary Business Case (Public Spending Code (PSC) Decision Gate 1);
- Cork Area Commuter Rail – Glounthaune to Midleton Double Tracking – Decision Gate 2 (Approval to Tender);
- Foynes Line Reinstatement Project – Final Business Case;
- New Town Bus Services Programme – Programme Outline Document; and
- DART+ Coastal North – Preliminary Business Case (Public Spending Code (PSC) Decision Gate 1).

Each of these items was then considered by the Board.

- **Decision Item - Bus Éireann Accessibility Programme – Preliminary Business Case (PSC Decision Gate 1)**

Following discussion, the Board confirmed its authorisation for approval of the Preliminary Business Case regarding the Bus Éireann Accessibility Programme.

- **Decision Item - Cork Area Commuter Rail – Glounthaune to Midleton Double Tracking – Decision Gate 2 (Approval to Tender)**

Following discussion, the Board confirmed its authorisation for approval of Decision Gate 2 of the Cork Area Commuter Rail – Glounthaune to Midleton Double Tracking project, allowing the scheme to proceed to tender.

➤ **Decision Item – Foynes Line Reinstatement Project – Final Business Case**

Following extensive discussion on this item, the Board requested that further work be undertaken in relation to the Final Business Case and a decision on this item be deferred to a future Board meeting.

➤ **Decision Item – New Town Bus Services Programme – Programme Outline Document**

Following discussion, the Board confirmed its authorisation for approval of the Programme Outline Document in respect of the New Town Bus Services Programme –.

➤ **Decision Item – DART+ Coastal North – Preliminary Business Case (Public Spending Code (PSC) Decision Gate 1)**

Following discussion, the Board confirmed its authorisation for the issue of Decision Gate 1 approval in respect of the DART+ Coastal North project, subject to prior receipt of Government approval.

## **6. Cork Sustainable Transport Corridors (STC) 3<sup>rd</sup> Round of Consultation**

Mr Creegan provided an overview of the Cork Sustainable Transport Corridors 3<sup>rd</sup> round of public consultation which is to go live on the 6<sup>th</sup> November.

The Board noted the overview provided by Mr Creegan.

## **7. Limerick City and County Council Presentation**

Mr Kennedy and Mr McGlynn joined the meeting.

Mr Kennedy presented to the board on matters related to Active Travel projects that are ongoing in Limerick City and County. Following a comprehensive discussion, the Chairperson thanked Mr Kennedy and Mr McGlynn for their attendance. Mr Kennedy expressed his thanks to the Board for the invitation noting that Limerick City and County Council would continue to work closely with the respective NTA teams to deliver on our common objectives, particularly in the Active Travel area.

Mr Kennedy and Mr McGlynn then left the meeting.

## **8. Procurement**

### **a) Project Management Resources**

Mr Sheehan provided an overview of the procurement competition related to the Project Management Resources.

Following the overview provided, and subsequent questions from the Board members, the Board approved the awarding of the contract to Abtran.

### **b) Azure Cloud Services**

Mr Sheehan provided an overview of the procurement competition related to the Azure Cloud Services.

Following the overview provided, and subsequent questions from the Board members, the Board approved the awarding of the contract to Codec-dss Ltd t/a Codec.

#### **9. ARC Report**

Mr Gray outlined the main issues discussed at the ARC meeting held on 06 October last and responded to questions from Board members.

#### **10. Risk and Governance Matters**

##### **a) Risk Report – For information**

The Board noted the Risk Report provided by Mr Beecher.

##### **b) Decision Item – Protected Disclosures Policy**

The Board approved the Protected Disclosures Policy following the overview provided by Mr Beecher.

#### **11. Finance Matters**

##### **a) Finance Report**

Mr O’Flynn presented the financial report on the Authority’s current financial position and responded to questions from Board members.

#### **12. AOB**

The Board wish to express their thanks to Bus Éireann, Iarnród Éireann and Limerick City & County Council for facilitating the Board members site visits on the 19<sup>th</sup> October 2023.

**Next Meeting: Friday 17<sup>th</sup> November 2023 @ 10.30am in NTA HQ.**

Signed: \_\_\_\_\_  
**Chairperson**

Dated: \_\_\_\_\_