



## Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 15<sup>th</sup> September 2023

### **Board Members in attendance**

Mr Peter Strachan (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Iain Docherty, Ms Joyce Loughnan, Mr Frank O'Connor, Mr David Gray, Ms Ann Fitzgerald

**Apologies:** Ms Eleanor O'Neill

### **Others in attendance**

**All Items:** Mr Philip L'Estrange, Director, Finance & Corporate Services / Board Secretary; Mr Declan Sheehan, Chief Information Officer; Mr Jeremy Ryan, Director of Public Transport Services; Ms Wendy Thompson, Director of Transport Regulation; Mr Bernard Higgins, Director of Transport Technology; Mr Richard Kelly, HEO (Minutes).

**Item 4:** Mr Stephen Gallagher, Head of Corporate Strategy.

**Item 5:** Mr Eoin Gillard, Assistant Director – Transport Investment; Ms Freda Quinlan, Senior Capital Finance Manager; Ms Hannagh Golden, Senior Capital Finance Manager.

**Item 6:** Mr Paul Scully, Facilities Manager.

**Items 8:** Mr Eoin Farrell, Strategic Planner; Mr David Clements, Senior Transport Planner.

**Item 9:** Mr John O'Flynn, Head of Customer Experience; Ms Niamh Bennett, Procurement Manager.

**Item 10:** Mr David O'Flynn, Financial Controller.

**Item 11:** Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager.

\* \* \* \* \*

### **1. Declarations of Interest**

None

### **2. Minutes**

**a) Minutes of Previous Meeting**

The draft minutes of the Board meeting held on 21<sup>st</sup> July 2023 were approved.

**b) Amended February 2023 Minutes**

*There were two references to “Templeogue/Rathfarnham to City Centre Core Bus Corridor Scheme Compulsory Purchase Order 2022” in the February Board meeting minutes.*

As this was a typographical error, the Board approved an amendment to the February 2023 Board meeting minutes replacing the two references to “Templeogue/Rathfarnham to City Centre Core Bus Corridor Scheme Compulsory Purchase Order 2022” to correctly state “Templeogue/Rathfarnham to City Centre Core Bus Corridor Scheme Compulsory Purchase Order 2023”.

**3. Matters Arising & Board Schedule**

None

**4. CEO Report & Performance Delivery Agreement 2023**

**a) CEO Report**

The Chief Executive outlined developments since the last meeting and responded to matters raised by Board members.

**b) Q3 Climate Roadmap**

Mr Gallagher provided an overview of the Q3 Climate Roadmap and outlined that he was seeking approval from the Board to approve the updated NTA Climate Action Roadmap.

Following questions from Board members, the Board approved the updated Climate Action Roadmap.

**5. Capital Programme Committee Report**

**a) Committee Report**

Mr Docherty provided an update report from the September meeting of the Capital Programme Committee. The following items were considered and approved by the Committee:

- Phase 4 Royal Canal Greenway – Preliminary Business Case (Public Spending Code (PSC) Decision Gate 1);
- Project Phoenix – Updated Final Business Case (PSC Decision Gate 3);
- Project Big Move - Detailed Project Brief and Procurement Strategy (PSC Decision Gate 2); and
- Bus Éireann Accessibility Programme - Strategic Assessment Report (PSC Decision Gate 0);

Mr Docherty noted that there were a number of items considered by the Committee which are recommended for approval by the Board, which were:

- **Decision Item - Irish Rail Accessibility Programme - Strategic Assessment Report (PSC Decision Gate 0);**

Following discussion, the Board confirmed its authorisation for approval of the Preliminary Business Case regarding the Irish Rail Accessibility Programme subject to the inclusion of a clear rationale on the prioritisation of elements within the programme. The Board requested that the Executive examine what would be required to accelerate this programme.

➤ **Decision Item - Limerick to Limerick Junction Capacity Enhancement – Strategic Assessment Report (PSC Decision Gate 0)**

Following discussion, the Board confirmed its authorisation for approval of the Strategic Assessment Report in respect of the Limerick to Limerick Junction Capacity Enhancement Project.

**b) Mega Project Costs Update**

Ms Quinlan and Ms Golden provided an update on the costs of the three largest projects following a review of inflation impacts, and responded to questions from the Board members.

**6. WeWork Extension to Agreement**

Mr L'Estrange presented the report on the proposed extension of short-term accommodation at WeWork Charlemont noting that approval was being sought to extend the rental agreement by a period of nine (9) months until the end of December 2024.

Following questions from the Board members, the Board approved the extension of the rental agreement for short-term accommodation at WeWork Charlemont.

**7. Strategic Rail Review Report submission to the Department of Transport**

Mr Creegan provided an overview of a draft submission in respect of the All Island Strategic Rail Review Report published by the Department of Transport and the Department of Infrastructure in Northern Ireland, and responded to questions from the Board members. It was agreed that the submission would be issued on behalf of the Board.

**8. Dublin City Centre Plan**

Mr Farrell provided an overview of the Dublin City Centre plan and outlined that the public consultation on the plan had commenced on the 13<sup>th</sup> September 2023 which is being led by Dublin City Council.

The Board noted the overview provided by Mr Farrell.

**9. Procurement**

**a) Consolidated Contact Centre**

Mr O'Flynn provided an overview of the procurement competition related to the Consolidated Contact Centre.

Following the overview provided, and subsequent questions from the Board members, the Board approved the awarding of the contract to Capita Customer Solutions Limited.

**10. Finance Matters**

**a) Finance Report**

Mr O'Flynn presented the financial report on the Authority's current financial position and responded to questions from Board members.

**b) Updated Bank Mandate**

The Board approved some changes to the NTA bank mandate.

**11. Risk and Governance Matters**

**a) Risk Report – For information**

The Board noted the Risk Report provided by Mr Beecher.

**b) Decision Item - Risk Policies requiring Annual Approval**

The Board approved the Risk Policies that required annual approval following the overview provided by Mr Beecher. The policies approved were;

- Risk Management Policy
- Risk Management Framework
- Risk Appetite

**c) Decision Item – Biennial review of Governance policies including matters reserved for the Board**

Following the overview provided by Mr Beecher, the Board decided that they wished to consider this further and that a decision will be made at a future Board meeting.

**12. ARC Report**

Mr Gray outlined the main issues discussed at the ARC meeting held on 08 September last and responded to questions from Board members.

**13. AOB**

None

**Next Meeting: Friday 20<sup>th</sup> October 2023 @ 10.30am in Limerick.**

Signed: \_\_\_\_\_  
Chairperson

Dated: \_\_\_\_\_