



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 19th January 2024

Board Members in attendance

Mr Peter Strachan (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Iain Docherty, Ms Joyce Loughnan, Mr Frank O'Connor, Mr David Gray, Ms Ann Fitzgerald, Ms Eleanor O'Neill, Richard Shakespeare (CEO of Dublin City Council).

Others in attendance

All Items: Mr Philip L'Estrange, Director of Finance & Corporate Services / Board Secretary; Mr Declan Sheehan, Chief Information Officer; Mr Jeremy Ryan, Director of Public Transport Services; Ms Wendy Thompson, Director of Transport Regulation; Mr Bernard Higgins, Director of Transport Technology; Mr Richard Kelly, HEO (Minutes).

Items 5: Minister Eamon Ryan; John McDonald, Minister's advisor; John Boylan, Dept of Transport

Item 6: Mr Aidan Gallagher, Head of BusConnects Dublin Infrastructure.

Item 7: Mr Mark Bradwell, Senior Procurement Manager; Mr Liam Griffin, Project Manager for Project Big Move; Mr James O'Brien (Scollard Doyle, External); Mr Colm Griffin, Senior Project Manager.

Items 8 & 9: Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager; Mr David O'Flynn, Financial Controller.

Item 10: Mr John O'Flynn, Head of Customer Experience.

Item 11: Mr Rob Reid, ICT Security Manager.

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1. Declarations of Interest

None.

2. Minutes

a) Minutes of Previous Meeting

The draft minutes of the Board meeting held on 15th December 2023 were approved.

3. Matters Arising & Board Schedule

None.

4. CEO Report & Statement of Strategy Quarterly Update

a) Statement of Strategy Quarterly Update

Mr Gallagher provided a progress update on the Authority's Annual Corporate Business Plan. Following the update, Mr Gallagher responded to questions from Board members.

b) CEO Report

The Chief Executive outlined developments since the last meeting and provided an update on PSO Services provision. The Chief Executive then responded to matters raised by Board members.

5. Minister Eamon Ryan

Minister Ryan joined the meeting.

The Chairperson on behalf of the Board thanked Minister Eamon Ryan for attending the January Board meeting.

The Minister thanked the NTA for the invitation to attend and for all the work that the Authority is doing particularly the NTAs work with Local Authorities on Active Travel, BusConnects Network redesigns in Dublin and our Regional cities and on the rollout of the Connecting Ireland Rural Mobility Plan. The Minister commended the NTA and public transport operators for the work done on increasing public transport numbers in 2023.

An extensive discussion took place between the Board members and the Minister particularly related to funding of services and both the Board members and the Minister responded to the questions posed.

Minister Ryan then left the Board meeting.

6. Capital Programme Committee Report

a) Committee Report

Mr Docherty provided an update report from the January meeting of the Capital Programme Committee.

Mr Docherty noted that there was one item considered by the Committee which were being recommended for approval by the Board, comprising of the following matters:

- BusConnects Schemes – Clongriffin to City Centre – Decision Gate 2

The item above was then considered by the Board.

- **BusConnects Schemes - Clongriffin to City Centre – Decision Gate 2**

Following discussion, the Board confirmed its authorisation for approval to be issued in respect of Approval Gate 2 of the Infrastructure Guidelines for the BusConnects Dublin Clongriffin to City Centre Core Bus Corridor Scheme, enabling the tendering process to commence for the scheme.

7. Procurements

a) Haymarket Office Fit-Out Works

Mr James O'Brien joined the meeting.

Mr L'Estrange provided an overview of the procurement competition related to the Haymarket Office Fit-Out works.

Following the overview provided, the Board approved the awarding of the contract to T & I Fitouts Ltd.

Mr James O'Brien then left the Board meeting.

b) WAN Connectivity and Associated Services for the ITS and BMO Communication Networks

Mr O'Flynn provided an overview of the of the procurement competition related to WAN Connectivity and Associated Services for the ITS and BMO Communication Networks.

Following the overview provided, the Board approved the awarding of the contact to Eir Evo.

c) Provision of Real Estate Services

Mr Creegan provided an overview of the of the procurement competition related to the Provision of Real Estate Services.

Following the overview provided, the Board approved the awarding of the contact to GVA Donal O Buachalla.

8. Risk and Governance Matters

a) Risk Report

The Board noted the Risk Report provided by Mr Beecher.

b) Board Reserved Functions & Capital Committee Terms of Reference

Mr Creegan provided an overview of the proposed changes to the list of items to be referred to the Board for decision and proposed revisions to the Capital Programme Committee's Terms of Reference and responded to questions from the Board members.

Following the discussion that took place, the Board approved the revised 'Matters Reserved for the Board' and the updated Terms of Reference for the Capital Programme Committee.

9. Finance Matters

Mr O'Flynn presented the financial report on the Authority's current financial position and responded to questions from Board members.

10. Public Transport Safety

Due to time constraints, the Board deferred the agenda item related to Public Transport Safety to a future Board meeting.

11. Cybersecurity Strategy

Mr Reid provided an overview of the NTAs Cybersecurity Strategy.

A discussion took place on this and Mr Reid responded to questions from the Board members. The Chairperson on behalf of the Board thanked Mr Reid for the overview provided.

12. AOB

None.

Next Meeting: Friday 23rd February 2024 @ 10.30am in NTA HQ.

Signed: _____
Chairperson

Dated: _____