



## Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 19<sup>th</sup> April 2024

### **Board Members in attendance**

Mr Peter Strachan (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Ms Joyce Loughnan, Mr Frank O'Connor, Mr David Gray, Ms Ann Fitzgerald, Mr Iain Docherty, Ms Eleanor O'Neill

**Apologies:** Mr Richard Shakespeare (CEO of Dublin City Council)

### **Others in attendance**

**All Items:** Mr Declan Sheehan, Chief Information Officer; Mr Jeremy Ryan, Director of Public Transport Services; Mr Bernard Higgins, Director of Transport Technology; Ms Wendy Thompson, Director of Transport Regulation; Mr Philip L'Estrange, Director of Finance and Corporate Services; Mr Richard Kelly, HEO (Minutes).

**Item 4:** Mr Stephen Gallagher, Head of Corporate Strategy.

**Item 6:** Mr John Keyes, Public Transport Contracts; Mr Ger Regan, Head of Public Transport Contracts.

**Item 7:** Mr Niall Smith, Procurement Manager.

**Items 7, 8 & 9:** Mr David O'Flynn, Financial Controller; Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager.

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### **1. Declarations of Interest**

None.

### **2. Minutes**

#### **a) Minutes of Previous Meeting**

The draft minutes of the Board meeting held on 22<sup>nd</sup> March 2024 were approved.

### **3. Matters Arising & Board Schedule**

None

### **4. CEO Report & Statement of Strategy Quarterly Update**

#### **a) CEO Report**

The Chief Executive outlined developments since the last meeting and provided an update on PSO Services provision. The Chief Executive then responded to matters raised by Board members.

#### **b) Statement of Strategy Quarterly Update**

Mr Gallagher provided a progress update on the Authority's Annual Corporate Business Plan. Following the update, Mr Gallagher responded to questions from Board members.

### **5. Capital Programme Committee Report**

Mr Docherty provided an update report from the April meeting of the Capital Programme Committee.

Mr Docherty noted that there was one item considered by the Committee, which was being recommended for approval by the Board, comprising of the following matter:

#### **➤ Liffey Valley to City Centre Decision Gate 2 Approval**

Following discussion on this item, the Board confirmed its authorisation for the issuance of Approval Gate 2 approval in respect of the BusConnects Dublin Liffey Valley to City Centre Core Bus Corridor Scheme, permitting the scheme to proceed to tender stage for construction. In confirming its approval, the Board agreed that the NTA write to the Department of Transport regarding camera enforcement of bus lanes.

### **6. Public Transport Operator Performance**

Mr Keyes provided an overview of the Public Transport Operator Performance and responded to questions from Board members. The Board thanked Mr Keyes for the overview he provided.

### **7. Procurements**

#### **a) Provision and Ongoing Support of a Transaction Reconciliation Tool**

Mr O'Flynn provided an overview of the procurement competition related to the Provision and Ongoing Support of a Transaction Reconciliation Tool.

Following the overview provided, the Board approved the awarding of the contract to Gresham Technology Limited.

### **8. Finance Matters**

#### **a) Finance Update**

Mr O'Flynn presented the financial report on the Authority's current financial position and responded to questions from Board members.

**9. Risk & Governance Matters**

**a) Risk Report**

The Board noted the Risk Report provided by Mr Beecher.

**10. AOB**

None.

**Next Meeting: Friday 17<sup>th</sup> May 2024 @ 10.30am in NTA HQ.**

Signed: \_\_\_\_\_  
**Chairperson**

Dated: \_\_\_\_\_