



Minutes of Board Meeting

Held in NTA HQ and via video conference on Friday 28th June 2024

Board Members in attendance

Mr Peter Strachan (Chairperson), Ms Anne Graham (CEO), Mr Hugh Creegan (Deputy CEO), Mr Pat Mangan, Mr Brian McCormick, Mr David Gray, Mr Iain Docherty, Mr Richard Shakespeare (CEO of Dublin City Council).

Apologies: Ms Eleanor O’Neill, Ms Joyce Loughnan, Ms Ann Fitzgerald, Mr Frank O’Connor.

Others in attendance

All Items: Mr Philip L’Estrange, Director of Finance & Corporate Services; Mr Declan Sheehan, Chief Information Officer; Mr Jeremy Ryan, Director of Public Transport Services; Mr Bernard Higgins, Director of Transport Technology; Ms Wendy Thompson, Director of Transport Regulation; Mr Richard Kelly, HEO (Minutes).

Item 6: Ms Margaret Malone, Head of Corporate Services.

Item 7: Mr Donal Brennan, Senior Public Transport Contracts Manager.

Item 8: Mr Dominic Hannigan, Head of Public Transport Regulation.

Items 10, 11 & 12: Mr David O’Flynn, Financial Controller; Mr Noel Beecher, Head of Governance; Mr Gerard McBrien, Risk Manager.

Item 15: Mr Eoin Gillard, Assistant Director – Transport Investment.

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1. Declarations of Interest

None.

2. Minutes

a) Minutes of Previous Meeting

The draft minutes of the Board meeting held on 17th May 2024 were approved.

3. Matters Arising & Board Schedule

The Board approved two items by way of correspondence in June. The two items approved by the Board were;

1. Extension of Licence with CIÉ for Coach Park facility; and
2. Short Letting agreement No 5 Harcourt Road, Dublin 2.

The Board agreed that the October Board meeting will take place in Waterford.

4. CEO Report & Statement of Strategy Quarterly Update

a) CEO Report

The Chief Executive outlined developments since the last meeting and provided an update on PSO Services provision. The Chief Executive then responded to matters raised by Board members.

5. Capital Programme Committee Report

Mr Docherty provided an update report from the June meeting of the Capital Programme Committee, including the Committee's consideration of Luas fleet proposals, Galway BusConnects and the rollout of NGT (Next Generation Ticketing) across the Greater Dublin Area.

Mr Docherty also outlined that some of BusConnects Dublin Core Bus Corridor projects which have full planning permission will be brought to the Board for approval under Approval Gate 2 (AG2) in the coming period. Mr. Creegan briefed the Board on judicial review applications on two of the corridors which have received planning consent. Mr Docherty also provided an update on the Cork Area Commuter Rail programme and noted that further amendments were required to documentation prior to the awarding of the construction contract for the double tracking project.

The Board noted the update provided by Mr Docherty and the recent decisions by the Courts to grant leave to appeal recent planning approvals for some of the Core Bus Corridors. However, there are two schemes that can progress to construction Liffey Valley to City Centre and Ballymun/Finglas to city centre.

6. Draft Annual Report 2023

Ms Malone provided an overview of the Draft Annual Report 2023. Following the overview, Ms Malone responded to questions from the Board members.

The Board approved the Draft Annual Report for 2023.

7. Procurements

a) SPSV Enforcement Services

Ms Thompson provided an overview of the procurement competition related to the provision of SPSV Enforcement Services.

Following the overview provided, the Board approved the awarding of the contract to SGS Ireland Limited.

b) Award of contract for the provision of 245X Bus Service

Mr Ryan provided an overview of the procurement competition related to the provision of bus services for route 245X.

Following the overview provided, the Board approved the awarding of the contract to Bus Éireann.

c) Award of contract for the provision of bus services in Portlaoise

Mr Ryan provided an overview of the procurement competition related to the provision of bus services in Portlaoise.

Following the overview provided, the Board approved the awarding of the contract to City Direct Bus Limited.

8. Draft Strategy for Fleet Modernisation of Commercial Licensed Services

Mr Hannigan provided an overview of the Draft Strategy for the Fleet Modernisation of Commercial Licensed Services. Following the overview provided, Mr Hannigan responded to questions from the Board members.

The Board approved the Draft Strategy thereby allowing the NTA to engage in a consultation with relevant stakeholders in the Commercially Licensed Bus Services sector.

9. Luas Contract Update

The Chief Executive provided an update regarding the Luas Contract and responded to questions from the Board members.

The Board noted the update provided by the Chief Executive.

10. ARC Report

Mr Gray outlined the main issues discussed at the ARC meeting held on 21st June last and responded to questions from Board members.

11. Finance Update

a) Finance Report

Mr O'Flynn presented the financial report on the Authority's current financial position and responded to questions from Board members.

b) Final Financial Statements 2023

Mr O'Flynn provided an update on the Final & Audited Financial Statements for 2023 and noted that approval was being sought from the Board to submit the Final & Audited Financial Statements to the Department of Transport and the Comptroller and Auditor General.

Following discussion, the Board approved the Final & Audited Financial Statements for 2023. The

Chairperson on behalf of the Board expressed his thanks to Mr O’Flynn and the team for the work they put in to complete the Final & Audited Financial Statements for 2023.

c) Treasury Policy

Mr O’Flynn provided an overview of the NTAs Treasury Policy.

Following the overview provided, the Board approved the NTA Treasury Policy.

12. Risk Update

The Board noted the Risk Report provided by Mr Beecher.

13. Draft Taxi Maximum Fares Regulation for Consultation

Ms Thompson provided an overview of the Draft Taxi Maximum Fares Order to be published for statutory consultation. Following the overview provided, Ms Thompson responded to questions from the Board members.

The Board noted the update provided by Ms Thompson. In particular, it affirmed the stated intent in the public consultation documentation to assess, 12 months post introduction, and act upon, the impact of the extension of the Special Premium Tariff (00.00 – 04.00, Saturday and Sunday) should it proceed following the public consultation.

14. Draft Clamping Regulations for Consultation

Ms Thompson provided an overview of the Draft Clamping Regulations to be published for statutory consultation. Following the overview provided, Ms Thompson responded to questions from the Board members.

The Board noted the update provided by Ms Thompson.

15. Draft Depot Strategy

Mr Gillard provided a briefing on the Draft Depot Strategy and responded to questions from the Board members. The Board agreed to adopt the Draft Depot Strategy subject to a number of small amendments.

16. AOB

None.

Next Meeting: Friday 26th July 2024 @ 10.30am in NTA HQ.

Signed: _____
Chairperson

Dated: _____