



## **Minutes of Board Meeting**

**Held in NTA HQ and via video conference on Thursday 24<sup>th</sup> April 2025**

### **Board Members in attendance**

Mr Peter Strachan (Chairperson), Mr Hugh Creegan (Interim CEO), Mr Pat Mangan, Mr Brian McCormick, Mr Richard Shakespeare (CEO of Dublin City Council), Ms Ann Fitzgerald, Mr Iain Docherty.

**Apologies:** Mr Frank O'Connor, Ms Eleanor O'Neill

### **Others in attendance**

**All Items:** Mr Philip L'Estrange, Director of Finance & Corporate Services; Mr Jeremy Ryan, Director of Public Transport Services; Mr Declan Sheehan, Chief Information Officer; Mr Bernard Higgins, Director of Transport Technology; Mr Kevin O'Brien, Director of Transport Regulation; Mr Richard Kelly, HEO (Minutes); Mr Gerard Cuddihy, Head of Governance - Chief Risk Officer.

**Item 5:** Mr Eddie Fullerton, Vehicle Clamping Regulation Manager.

**Item 7:** Ms Freda Quinlan, Senior Capital Finance Manager; Mr Marcello Corsi, Head of Rail Investment; Aidan Gallagher, Head of BusConnects Dublin Infrastructure; Mr Eoin Gillard, Assistant Director of Transport Investment; Ms Mary Darcy, Senior Project Manager.

**Item 9:** Mr David O'Flynn, Group Head of Finance and Deputy CFO.

**Items 10 & 11:** Mr Stephen Gallagher, Head of Corporate Strategy.

**Item 13:** Ms Farah Garry, Service Delivery Manager, Consolidated Customer Contact Centre; Mr Mark O'Brien Moody, Consolidated Customer Contact Centre Transition Manager.

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### **1. Declarations of Interest**

#### **a) Declarations of Interest**

None

### **2. Minutes**

#### **a) Minutes of Previous Meeting**

The draft minutes of the Board meeting held on 21<sup>st</sup> March 2025 were approved.

### **3. Matters Arising & Board Schedule**

None.

### **4. CEO Report & Statement of Strategy Quarterly Update**

#### **a) CEO Report**

The Interim Chief Executive outlined key developments since the last meeting and provided an update on various items. The Interim Chief Executive then responded to other matters raised by Board members.

### **5. Clamping Regulations – Statutory Instrument**

Mr O'Brien provided an overview of the draft statutory instrument, the Clamping Appeals Procedures Regulations 2025.

Following the overview provided by Mr O'Brien, the Board approved the Clamping Appeals Procedures Regulations 2025 subject to the Executive checking the position on two items identified at the meeting.

### **6. Procurement**

#### **a) Extension of Support Contract for Leap Top Up Applications**

A decision on this item was deferred to a future Board meeting.

### **7. Capital Programme Committee Report**

#### **a) Report from Committee Meeting**

Mr Docherty provided an update report from the April meeting of the Capital Programme Committee. The Committee considered a number of items at its meeting, including the NTA's National Development Plan (NDP) submission, the Train Protection System Approval Gate 3 submission, BusConnects Tallaght/Clondalkin to City Centre Approval Gate 2 submission and MetroLink delivery arrangements.

#### **b) National Development Plan submission.**

Ms Quinlan provided an overview of the of the submission to the Department of Transport in relation to the new National Development Plan, which is intended to cover the period 2026-2035, and responded to subsequent questions from the Board.

The Board noted the overview provided by Ms Quinlan.

### **c) Train Protection System – Approval Gate 3**

Mr. Corsi provided an overview of Irish Rail's Train Protection System proposals and its planned implementation. He noted that the Department of Transport had recently requested the NTA to undertake the role of Approving Authority for this project. Mr Corsi responded to various queries from Board members.

It was also noted that the Capital Programme Committee had reviewed this project at its April meeting and had received assurances from the Executive that the required functionality of the system had been carefully investigated and considered by Irish Rail, and reviewed by the NTA Executive, as part of the process of establishing the system requirements.

The Board noted that the NTA had only recently been asked to act as Approving Authority by the Department for this project and that many of the project decisions had been made prior to that engagement. It also noted that the Commission for Railway Regulation (CRR) is the primary entity with responsibility for safety regulation on railways and that Irish Rail are engaged with the CRR on the operational safety aspects of the proposed system which will require the approval of the CRR before the implementation of the system. Having regard to the above, the Board, solely for the purpose of the Approving Authority role under the Infrastructure Guidelines, agreed to authorise the issuance of Approval Gate 1 and Approval Gate 2 for the Train Protection System (TPS) National Rollout project, subject to obtaining the required Government and Ministerial approval of the trackside component of the project, as the value of these works exceeds €200 million.

### **d) BusConnects Core Bus Corridor – Tallaght/ Clondalkin to City Centre – Approval Gate 2 (AG2)**

Mr Gallagher provided an overview of the BusConnects Dublin Core Bus Corridor Tallaght/ Clondalkin to City Centre scheme and responded to queries from Board members.

Following discussions on this item, the Board confirmed its authorisation, subject to obtaining the consent of the Minister for Transport, for Approval Gate 2 (AG2) in respect of the BusConnects Dublin Tallaght/Clondalkin to City Centre Core Bus Corridor Scheme, which will permit the scheme to proceed to tender.

### **e) MetroLink Delivery Arrangements**

Mr Creegan provided an overview of the status of the MetroLink project and ongoing engagements with TII and the Department of Transport in relation to the delivery arrangements for the project. Following the overview, Mr Creegan responded to questions from Board members. The Board confirmed its support for the approach being taken in relation to the delivery arrangements.

## **8. Cork Fares Policy**

Mr Ryan provided an overview of the Cork Fares Policy proposal. Following the overview, Mr Ryan responded to questions from the Board members.

The Board subsequently approved the Cork Fares Policy.

## **9. Finance Matters**

### **a) Finance Report**

Mr O’Flynn provided an update on the Authority’s current financial position and responded to questions from Board members.

#### **10. Risk & Governance Matters**

##### **a) Risk Update**

The Board noted the Risk Report provided by Mr Cuddihy.

#### **11. Corporate Business Plan Update**

Mr Gallagher provided a progress update on the Authority’s Annual Corporate Business Plan. Following the update, Mr Gallagher responded to questions from Board members.

The Board noted the update provided by Mr Gallagher.

#### **12. Transport Services Quarterly Review**

Mr Ryan provided an overview of the quarterly review of Transport Services. Following the overview provided, Mr Ryan responded to questions from Board members.

#### **13. Customer Contact Centre**

Ms Garry provided an overview of the TFI (Transport for Ireland) Customer Contact Centre and provided details on how the centre is operating. Following the overview provided, Ms Garry responded to questions from Board members.

The Board noted the update provided by Ms Garry.

#### **14. AOB**

None

**Next Meeting: Friday 16<sup>th</sup> May 2025 @ 09.00 hrs at NTA HQ.**

Signed: \_\_\_\_\_  
**Chairperson**

Date: \_\_\_\_\_