



Ready, Set, Cycle

Participant Guide

Update to Cycle Journeys!



You can log your cycle rides as kilometers, with the least you can log being 1km. You can log your bike rides as commute or leisure.

Please ensure to log distance as whole numbers. So, when going from Location A to Location B, if the distance is 2.7km, please round it off as 3km while logging.

For More Information:

If you need any support or have queries, reach out to your Organisation Coordinator for additional guidance or email cycling@nationaltransport.ie

1

To Get Started

- Form a Team of 2-4 people and assign a Team Captain

Each team member must set up their own individual account on the [Active Travel Logger](#) to log their cycling distance. If you have taken part in previous Challenges, you can use your existing account.

2

Log In To Active Travel Logger

Once you're logged in:

- Click 'Join a Challenge'
- Select 'Ready, Set, Cycle 2026' to join the challenge
- If you're going to be the Team Captain, then you can select 'Create a new team'
- If you're going to be a Team Member, you can select to 'Join a team'

In order to leave the team or delete it entirely or change the team's name, please contact your Organisation's Coordinator.

3

Logging Your Journeys:

You can log your journeys either daily or weekly, however ensure you log it before the deadline. To log your bike rides:

- Sign into your [Active Travel Logger](#) account
- Go to 'My Dashboard' and then click 'Log My Activity'
- Scroll down to the calendar and select the relevant date.
- Make sure you have selected the 'Cycle' option in the tab at the top
- Input the cycling distance for the selected date.

4

Winning!

At the end of the challenge, there are some great prizes up for grabs, including:

- Top-Placed Leaderboard Organisation Awards
- Best Workplace and Best Camus Awards!
- Prize Draws and Cyclist Lottery

Even Coordinators have a chance to win great prizes for all their efforts during Ready, Set, Cycle!

